



GOVERNMENT OF WESTBENGAL
OFFICE OF THE PRINCIPAL
BARASAT GOVERNMENT MEDICAL COLLEGE AND HOSPITAL
BARASAT
Email: principal.barasatgmch@gmail.com

Memo No: PRINCIPAL/eNIT-04/BMCH,

Dated :16-05-2023

E -Tender Notice : PRINCIPAL/eNIT-04/BMCH, Dated 16-05-2023

E-Tenders are hereby invited by Principal ,Barasat Government Medical College and Hospital from the competent and experienced authorized agency or firm or Supplier for Providing **21 (Twenty-one) nos.** of “**Security Personnel**” by outsourcing through agency following Tender formalities with remuneration applicable to Unskilled Labourers as per *Labour Department Circular* for a period of **1 (one)** year as per reference No.140HS(MS) /HFW-24015(99)/6/2022-MERT Sec-Dept of H&FW and the Finance Department vide their UO NO : Group P 2/2022-2023/0643 & UO Date : 20/12/2022 and also with approval of the Cabinet vide UO NO CAB(D)- 26dt.28.06.2021.

Details will be available on <https://wbtenders.gov.in> and www.wbhealth.gov.in . Bidders may download the e-tender enquiry document from on these two websites. Any subsequent notice regarding this e-tender shall be uploaded on these two websites only. Bidders are requested to check these two websites regularly for this purpose.

Name of Work : Supplier for Providing **21 (Twenty-one) nos.** of “**Security Personnel**” by outsourcing through agency following Tender formalities with remuneration applicable to Unskilled Labourers as per *Labour Department Circular* for a period of **1 (one)** year. Likely to be extended for three years, based upon satisfactory performance will be renewed at end of each completed year. The contract period shall commence from the date of notification of award of contract to the selected bidder in this e-tender and will be valid till further order from the end of Department of Health & Family Welfare, Govt. of W.B.

Date and Time Schedule of Tender:

S/N	Particulars	Date & Time
1	Date of publishing N.I.T.& other Documents online	16-May-2023 03:00 PM
2	Online documents download start date	16-May-2023 03:00 PM
3	Pre-bid meeting to be held at office of Principal, BGMCH, BARASAT.	22-May-2023 03:00 PM
4	Online Bid submission start date	16-May-2023 03:00 PM
5	Online documents download end date	03-Jun-2023 03:00 PM
6	Online Bid Submission closing date	03-Jun-2023 03:00 PM
7	Online Bid Opening date for Technical Proposals	05-Jun-2023 03:00 PM
8	Date of online uploading of list for Technically Qualified Bidders	To be notified later
9	Date of online opening of Financial Proposal	To be notified later



GOVERNMENT OF WESTBENGAL
OFFICE OF THE PRINCIPAL
BARASAT GOVERNMENT MEDICAL COLLEGE AND HOSPITAL
BARASAT
Email: principal.barasatgmch@gmail.com

Eligibility of Participants:

Bidders Should Submit:

- Bank Solvency Certificate of 30% of the Estimated amount put to tender.
- Proof of EMD Deposits.
- PAN, Trade License, EPF ESI ,GSTR Certificate.
- Last 3 Yrs. Income Tax Return receipts with audited balance sheet.
- Up to date P. Tax Certificates, Latest GST Return & EPF - ESI Chalan, etc. Applicable as per Govt. Rules.
- All Documents in Original to be produced in due course of time as & when asked by the TIA.

Credentials:

- Intending Tenderer should produce credentials of a similar nature of completed work of the minimum value of 40% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice; or,
- Intending Tenderer should produce credentials of 2(two) similar nature of completed work, each of the minimum value of 30% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice; or,
- Intending Tenderer should produce credentials one single running work of similar nature which has been completed to the extent of 60% or more and value of which is not less than the desired value at (i) above;
- In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the works is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e. TIA.
- **Bidder should visit the site before quoting rates in e-tender:**

Intending bidder should visit the health facility and make himself thoroughly acquainted with the site condition, nature and requirements of the work, facilities for transportation, labour supply, storage of materials, operational conditions etc.. The costs of visiting shall be borne by the bidder. The rate quoted by the contractor/agency shall take care of all contingencies required for operating efficient hospital Security services at the health facility. The successful bidder shall not be entitled to any claim of compensation for difficulties faced or losses incurred on account of any site condition which existed before the commencement of the work or which, in the opinion of the health facility might be deemed to have reasonably been inferred to be so existing before commencement of the hospital's Security services contract. It shall be deemed that the contractor/agency has undertaken a visit to the Department and is aware of the operational conditions prior to the submission of the tender documents.

Security deposit : 10 % Security deposit (Including 2% EMD) will be refunded after liability period as to be counted from the date of issuance of AOC by the Tender Inviting Authority.



**GOVERNMENT OF WESTBENGAL
OFFICE OF THE PRINCIPAL
BARASAT GOVERNMENT MEDICAL COLLEGE AND HOSPITAL
BARASAT**

Email: principal.barasatgmch@gmail.com

Validity of Bid : A Bid submitted shall remain valid for a period of **90 calendar days** from the date of publication of Bids. Any extension of this validity period if required will be subject to concurrence of the Bidders.

Withdrawal of Bid : A Bid once submitted shall not be withdrawn within the validity period. If any Bidder/Bidders withdraw his/their Bid(s) within the validity period then Earnest Money as deposited by him/them will be forfeited.

Acceptance of Bid : Tender Inviting Authority does not bind himself to accept otherwise the lowest Bid and reserves to himself the right to reject any or all of the Bids received without assigning any reason thereof. The right to accept in part or in full any bid or reject any or more bid(s) without assigning any reason or to cancel the tendering process and reject all bids at any time prior to award of contract, without incurring any liability, whatsoever to the affected bidder(s)

Schedule of work and Special Terms and Condition:

- As per the requirements of the specific hospital, the authority will determine the area of the hospital wherein the services of the successful bidder will have to be provided and the number of persons to be deployed. This designated area may include all main entry points to the hospital premises, entry points to the hospital buildings and its annexe, offices, training centres, OPD, Emergency, all gates, indoor wards, laboratories, hostels, etc and any such areas as specified by the hospital Superintendent. The work order to the successful bidder will be based on this assigned area. The number of Security personnel including supervisors as approved by the Health Services/Medical Service Branch of the Department will only be engaged through outsourcing. No additional workmen shall be engaged under any designation and category.
- Prior to bidding for the tender, the intending bidders are advised to contact the hospital authority to get the details of the areas to be tendered out for providing the security and support services. The intending bidder should have the knowledge of the different sites and locations and the timings his organisation will have to provide services in and the materials to be supplied by him. He should quote his rates based on this. Failure to garner proper knowledge of the ground realities and quoting abnormally low rates will not be an excuse for poor/deficient services on a later date.
- All references to hospital premises relate only to this designated area

Norms of service at different service areas/points :-

- The security personnel will be placed in the respective service areas for duties during their shift. Each shift implies 8 (eight) hours of duty. They will remain present in the respective service areas at all times during their duty hours and will leave for short periods only after being permitted by the on duty Medical Officer/nursing personnel/Asst Superintendent/ward master. Log Book of such services is to be maintained by the concerned staff duly countersigned by the Supervisor.



**GOVERNMENT OF WESTBENGAL
OFFICE OF THE PRINCIPAL
BARASAT GOVERNMENT MEDICAL COLLEGE AND HOSPITAL
BARASAT**

Email: principal.barasatgmch@gmail.com

- **The contractor / agency shall submit the said undertaking in the form of an affidavit to the health facility.**
- **The contractor/agency will deploy supervisor/s as per the need given by the Hospital/Medical College and as approved by M S Branch. The supervisor shall be required to work as per the instructions of Hospital/Medical College. The Supervisor in Charge should be an ex-Serviceman preferably not below the rank of JCO.**
- **In case any of contractor/agency 's personnel(s) deployed under the contract is (are) absent, a penalty equal to double the wages of number of guards/supervisors absent on that particular day shall be levied by the Hospital/Medical College and the same shall be deducted from the contractor/agency 's bills.**
- **The bidder shall provide an undertaking that the proprietor/ promoter/ director of the firm, its employee, partner or representative are not convicted by a court of law for offence involving moral turpitude in relation to business dealings such as bribery, corruption, fraud, substitution of bids, interpolation, misrepresentation, evasion, or habitual default in payment of taxes etc. The firm does not employ a government servant, who has been dismissed or removed on account of corruption. The firm has not been debarred, blacklisted by any government ministry/ Hospital/Medical College/ local government/ PSU/ Pvt. Institution etc. in the last two years from scheduled date of opening of this e-tender.**

Principal
Barasat Government Medical College & Hospital
Barasat.

Memo No: PRINCIPAL/eNIT-02/BMCH,

Dated :23-02-2023

Copy forwarded for information to :-

1. The Director of Medical Education ,Govt. of west Bengal, Department of Health & Family Welfare , Swasthya Bhawan, GN-29,Sector-V,SaltlakeCity,Kolkata-700091.
2. The Joint Secretary (MERT), Govt. of West Bengal, Department of Health & Family Welfare, Swasthya Bhawan,GN-29,Sector-V,Saltlake City,Kolkata-700091.
3. The District Magistrate, North 24-Parganas and Executive Chairman, North 24-Parganas District Hospital Rogi Kalyan Samity.
4. The Chief Medical Officer of Health, North 24-Parganas and Vice-chairman, North 24-Parganas District Hospital Rogi Kalyan Samity.
5. Medical Superintendent cum Vice Principal, Barasat Government Medical College and Hospital, Barasat.



**GOVERNMENT OF WESTBENGAL
OFFICE OF THE PRINCIPAL
BARASAT GOVERNMENT MEDICAL COLLEGE AND HOSPITAL
BARASAT**

Email: principal.barasatgmch@gmail.com

6. Treasury Officer, Barasat, Treasury-I.
7. The Additional Medical Superintendent, Barasat Government Medical College and Hospital, Barasat
8. Accounts Officer, Barasat Government Medical College and Hospital, Barasat
9. All Deputy Superintendents, Barasat Government Medical College and Hospital, Barasat
10. Assistant Superintendent, Barasat Government Medical College and Hospital, Barasat
11. In-Charge, IT Cell, Department of Health & Family Welfare, Swasthya Bhawan, GN-29, Sector-V, SaltLake City, Kolkata-700091 With request to upload the same in the department's website.
12. Guard file.

Principal ,
Barasat Government Medical College & Hospital,
Barasat.

TENDER APPLICATION FORM

To,

The Tender Inviting Authority.....

.....

.....

Ref: Your e-tender document No. _____ Dated _____

We, the undersigned have examined the above e-tender document, including amendment/corrigendum number _____, dated _____ (*if any*), the receipt of which is hereby confirmed. We now offer to render services in conformity with your above referred document for the sum, as shown in the price schedule/Bill of Quantity attached herewith and made part of this bid.

We hereby declare that all data and documents submitted by us in our bid in this e-tender are genuine and true, to the best of our knowledge and belief.

If our bid is accepted, we undertake to render the services as mentioned above, in accordance with the schedule and terms and conditions as specified in the e-tender document, including amendment/ corrigendum if any.

We further confirm that, if our bid is accepted, we shall provide you with a performance security of required amount in terms of GCC clause 5, for due performance of the contract.

We agree to keep our bid valid for acceptance as required in the GIB clause 6, or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this bid up to the aforesaid period and this bid may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this bid read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We further understand that you are not bound to accept the lowest or any bid you may receive against your above-referred tender enquiry.

We confirm that we do not stand deregistered/banned/blacklisted by any Government Authorities/ Organization/ Institution/ local bodies etc in last two years.

Brief of court/legal cases pending, if any, are following:

We would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by you to verify this statement.

(Signature with date)

(Name, designation, seal of authorised person to sign bid for and on behalf of Bidder)