



GOVERNMENT OF WEST BENGAL  
OFFICE OF THE SUPERINTENDENT, KHATRA S.D. HOSPITAL.  
P.O. – KHATRA, DIST. – BANKURA, PIN-722140  
email: khatrasdh2021@gmail.com


Memo.No- KhatraSDH/RKS/286

Date:-20/10/ 2021

Notice Inviting Quotations

Sealed quotations are here by invited from agency/contractor that are registered to Government, to sale and supply the desired Item/s to the Khatra SD Hospital, as stated in enclosure, this quotation notice has been issued after observing the all formalities as per G.O. No. 5400-F(Y) dt. 25.06.2012.

1. The rate so quoted should be inclusive of all tax, delivery charges & all other Exp etc.
2. The Quotation/Tender Selection Committee reserves the right to accept or reject any quotation without stating the reason what so ever and the quotations will be kept at the custody of the Accountant, RKS /Head Clerk of this office.
3. The list of articles and its specification, to be supplied are available in the annexure of this notice.
4. At the time of delivery of the articles, the same will be shown to the respective Unit of this hospital and in case of defective or non-equivalent (if any), that will have to be replaced by their/his own cost.
5. All the articles to be delivered must be according to the sample. The representatives are advised to visit this office/ the store under this office to inspect the sample. The intending agencies/contractors are expected to examine all instructions, forms, terms and specifications, samples. Failure to furnish all information required or submission of quotation not substantially responsive to the desired documents in every respect will be at the Bidder's risk and may result in rejection of its bid.
6. In the event of any of the below mentioned dates being declared as a Holiday by Government of West Bengal, the Quotation will be opened on the next working day at the appointed time.
7. Absorbed rates will be strictly prohibited. Decimal part of the rate not accepted.
8. The Quotations shall be evaluated under the two-bid system, i.e. through evaluation of technical and financial bids. Failure in technical Bid will disqualified the bidder for participating in financial Bid.
9. The agency/contractor concerned whose quotation will be accepted must supply the articles within 7 (seven) days from the date of issuance the Purchase order, failing which their offer will be rejected without further notice and they will be backlisted for any subsequent purchase of articles from this office.
10. The Quotation must be sealed and the Name and address of the quotationer must be superscripted on the cover. The memo number and date of the 'Notice Inviting Quotations' must be mentioned clearly over the envelop.
11. Intending agencies/contractors are asked to drop their Quotation in the "drop box" at OFFICE OF THE SUPERINTENDENT, KHATRA S.D. HOSPITAL. P.O. – KHATRA, DIST. – BANKURA, PIN-722140 or else quotations received within stipulated time schedule through Speed post/Registered post/ Currier services/ by hand at docket section of this office hours (excluding holidays).
12. Any subsequent notice regarding this Notice Inviting Quotations shall be uploaded on [www.wbhealth.gov.in](http://www.wbhealth.gov.in) & [bankura.gov.in](http://bankura.gov.in), Bidders are requested to check these two websites regularly.
13. The Store keeper/ Head Clerk/Accountant (Facility, NHM) will be the convener for this Notice Inviting Quotations (in respective heads)and will keep all records and correspondences.

  
20/10/2021  
Superintendent  
S.D. Hospital, Khatra  
Bankura

Bidder/ Contractor are request to enclose the following statutory document/s:

1. Self attested photocopy of PAN
2. Self attested photocopy of Aadhaar
3. Self attested photocopy of Income tax return of FY 2019- 2020 (AY2020-2021)
4. Self attested photocopy of Valid updated Trade License.
5. Self attested photocopy of up to date payment of Professional tax Paid challan FY-2021-22
6. Credential of the bidder in supply to Govt. hospitals (Optional).
7. Sample Picture for all items should be attached with BID documents. (Mandatory)

Date & Time Schedule of the Notice Inviting Quotations :

Sl. No.	Date of Time Schedule of Notice Inviting Quotations	Particulars Date & Time ( on working days only excluding Sundays and Holidays)
1.	Date of Publication of Notice Inviting Quotations & Other documents	From 20.10.2021
2.	Last date of submission of Quotation	28.10.2021; up to 03:00 PM
3.	Date of opening Technical Proposals	29.10.2021; up to 04:00 PM
4.	Date of opening Financial Proposals	

*A. K. Singh*  
20/10/2021  
Superintendent  
Khatra S.D. Hospital, Bankura  
Superintendent  
S.D. Hospital, Khatra  
Bankura

Annexure:-I Notice Inviting Quotations, Memo.No- KhatraSDH/RKS/286, 20.10.2021

Item/s under the Notice Inviting Quotations :

SL NO.	NAME OF / Item/s	ACCOUNTING UNIT	RATE / UNIT (Including GST & Other charges)
1	Floor Scrubber with long Handle (At least 3ft or above) <b>Brand : Scotch Brite/Gala</b>		
2	Floor Wiper with long Handle (At least 3ft or above) <b>Brand : Scotch Brite/Gala</b>		
3	Plastic Belcha (Long Handle) <b>Brand : Scotch Brite/Gala</b>		
4	Plastic Belcha (Small handle) <b>Brand : Scotch Brite/Gala</b>		
5	Floor Duster with Long Handle (At least 3ft or above) <b>Brand : Scotch Brite/Gala</b>		
6	Floor Scrubber without long handle <b>Brand : Scotch Brite/Gala</b>		
7	Plastic Apron (Re-usable)		
8	Gum Boot (Size 6,7,8) Duck back		

Sample picture of above all items attached herewith for guidance only

  
20/10/2021  
Superintendent  
Khatra S.D. Hospital, Bankura

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Date:-20/10/ 2021

Copy forwarded for information and with the request to display this notice at office notice board to:-

1. The District Magistrate, Bankura.
2. The Chief Medical Officer of Health, Bankura.
3. The Sub-Divisional Officer, Khatra, Bankura.
4. The Assistant Chief Medical Officer, Khatra, Bankura.
5. B.D.O, Khatra
6. The Tender/Purchase Committee, Khatra S.D. Hospital, Khatra, Bankura.
7. The District Information Officer, Bankura.
8. The Sub Division Information & Cultural Officer, Khatra.
9. In-Charge, information & Technology Cell, Department of  
H & F W. Govt. of WB, Swasthya Bhawan.
10. Office copy.

With request to post at  
official website for wide  
circulation.

  
20/10/2021  
Superintendent  
Khatra S.D. Hospital, Bankura