



Government of West Bengal
Office of the Principal
College of Medicine & Sagore Dutta Hospital
Kolkata – 700058; Phone: 033-25239058. Fax: 033-25239057
Website: www.cmsdh.edu.in; e-mail: principal.sdmch@gmail.com

e-TENDER NOTICE (NIT No:CMSDH-18/2021-22) FOR SUPPLY ,INSTALLATIOIN AND COMMISSIONING OF THE FOLLOWING EQUIPMENTS

(Submission of Bid through NIC e- tender portal)

The Principal College of Medicine & Sagore Dutta Hospital, Kolkata – 700058, is inviting e-tender on behalf of the Health & Family Welfare Department, Government of West Bengal for obtaining the rate of equipment as per list from bonafide manufacturer/authorized distributors.

Serial No	Name of equipment	Quantity	Earnest Money
1	AUTOMATIC TISSUE PROCESSOR	01	2% (Two Percent) of quoted price Minimum Rs. 30,000/-

1. General Instructions:

In the event of e-filing, intending bidder may download the tender documents free of cost from the website: <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate or from the Health & Family Welfare Department's website www.wbhealth.gov.in.

2. Submission of Bids:

Both Technical Bid and Financial Bid are to be submitted concurrently duly digitally signed, in the website <http://wbtenders.gov.in>. All papers must be submitted in English language.

3. Time Schedules:

The time schedule for pre bid meeting, submission of bids and other documents etc. will be as per **the list provided in clause no 19** as given below.

4. Eligibility for Quoting:

Only Manufacturers or authorized distributors are eligible for quoting. Basic rate will be quoted in India Rupees including installation charge, GST, Other charges and taxes as applicable.

5. Submission of Tender:

The tender is to be submitted in Two Bid System (Technical Bid or Bid A & Financial Bid or Bid B).
Cover A: File containing Technical Bid only - single file with multiple scanned pages containing Statutory and Non Statutory documents separately.

(A) Statutory Cover containing the following documents:

Essential requirements of the Tendering Firm for participation in the tender & should contain all papers mentioned herein -

- A copy of EMD submission or proper & valid exemption certificate.
- Duly filled in CHECK LIST in the prescribed format. Page number of documents must be mentioned in the check list at the time of uploading the LIST, failing which disqualification of tender may be imposed.
- Application in the prescribed format, duly filled in & signed in, given in Annexure I
- Authorization letter of signatory from Company in Annexure II
- Copy of agreement between the manufacturer and the Distributor in Annexure III
- Income Tax Returns submitted for the Assessment years 2018-19, 2019-20& 2020-21
- Up to date Trade License in the name of participating firm.

- h. Technical specifications of Instrument (in PDF/Excel format. Must mention Make, Model, exact features of the offered item against each point given in the specification chart). **Improper filling &/or suppression of facts/false statement will lead to disqualification and penalty in the form of permanent black listing.**
- i. GST registration certificate
(B) Non-statutory Cover containing the following documents:
- a. Certificates -
1. PAN Card of the authorized signatory
- b. Company details -
1. Certificate of country of origin
2. Registration with Registrar of Companies
3. Manufacturing License
4. Import License with validity (for importers)
5. Manufacturer's guarantee (in case of distributors, to be obtained from manufacturer)
- c. Credential -
1. List of purchaser for last two years
- d. Financial Info -
1. Audited P/L & Balance sheet of 2018-19, 2019-20 & 2020-21

COVER "B": Separate file containing financial document only.

- (a) Financial Bid: **BOQ in INR (in excel sheet) should be** basic rate of equipment including of installation, commissioning, carrying, taxes(as applicable)
- (b) **6. Evaluation of Tender:**

During tender evaluation process, technical bid will be opened first. Those tenderers who would qualify the essential & other requirements on the basis of technical and terms and conditions will be identified and only their financial bid will be opened. Bidders have to arrange for demonstration of the product during the process of evaluation in the Institute if asked for. Tender inviting authority will fix up date and time for demonstration. The cost will be borne by the bidder for demonstration. Demonstration will be treated as essential part of technical evolution.

7. Earnest Money:

The amount of Earnest Money to be submitted shall be 2% of quoted price (if exceed Rs. 30,000/-)

The process may be followed as per memorandum of the Finance Department Audit Branch bearing Memo No-3975-F(Y) dated: 28th July, 2016 (GRIPS)

The earnest money of the tenderer is liable to be forfeited if the tenderer withdraws his tender as a whole or for any particular item or items at any stage after opening of the tender or fails/refuses to enter into written agreement for any or all of the items of his accepted bid within the time specified when requested to do so or fails to furnish Performance Bank Guarantee within the stipulated time.

8. Order & Supply:

The tendering authority has the liberty to ask for performance demonstration of any item before placing order for supply. In case of dissatisfaction, the authority will have the right to disapprove the offer of L1 bidder. The successful tenderer will have to supply within the specified time schedule that had been assured at the time of selection as supplier.

9. Withdrawal /Cancellation & Purchase Policy of Tendering Authority:

The tendering authority reserves the right to withdraw any item from the tender at any stage. The selection of such item, if already made in favour of any tenderer, shall be treated as cancelled. Withdrawal of tender or any revision after submission of tender by the tenderer will not be allowed.

10. Spare Parts:

The Bidder will undertake that supplies of necessary maintenance equipment and spare parts will be made available for all items/equipment and the complete system for at least five years. However, this does not relieve the supplier of any warranty obligations under the contract.

11. Guarantee / Warranty Period:

i. The machine/Instrument should be covered by free on-site comprehensive Warranty for 3 years after successful completion of installation. The tenderers must quote for 5(five) years' comprehensive on-site maintenance service of entire system (including all spares & labour) after the date of completion of free warranty period. The CAMC charges for 5 years to be quoted in BOQ in Financial Bid will however be determined on extant Govt rules in this regard. During warranty and CAMC period, there must have 4 preventive maintenance service`s in a year.

iii. Breakdown call must be attended within 72 hours of call log.

iv. Any lacuna or lacunae noticed in the functioning of the installation as a result of any design feature shall be rectified by the supplier free of cost within 72 hours of call log.

v. The equipment should remain operational (Uptime guarantee) for atleast 90%of the working days. In case of delay, stand by support must be provided by the supplier for the interim period.

The manufacturer must have service station on or around Kolkata, W.B.

12. After Sales, Services and Maintenance Contract:

After sales, service must be provided by the supplier or manufacturer, during and after warranty period of the equipment.

Selected vendor will remain liable to attract penalty for violation of machine downtime as per agreement. The selected vendor or his authorized servicemen has to attend the machine within 72 hours of Call Log.

13. Delivery, Installation and Commissioning

i. Delivery of the goods at the purchaser's premises shall be completed by the Supplier in accordance with the terms specified by the purchaser.

ii. The installation, testing and commissioning of the proposed system shall be completed in accordance with the order.

iii. All items are to be delivered within 2 weeks from the date of placement of order.

iv. In case of distributor, the firm should be direct distributor of manufacturing unit. **Sub distributor authorization by distributor will not be accepted at all.**

14. Penalty Clauses:

PENALTY FOR FORMATION OF CARTEL OR FURNISHING OF FRADULENT/ MISLEADING DOCUMENTS: If during the tender process or at any stage during the validity of the tender period, it is found that a tenderer(s) has formed a cartel in what so ever form or name to fix up the rates or suppliers to the detriment of the fairness of the tender process, penal measures shall be initiated. Similar penal measures shall also be initiated against those tenderers who have submitted false/ misleading/ fraudulent documents or made incorrect declarations. The penal measure will be forfeiture of Earnest Money, forfeiture of Performance Bank Guarantee.

15. Agreement:

On a tender being accepted, intimation of acceptance will be forwarded to the tenderer by Principal, College of Medicine & Sagore Dutta Hospital, Kamarhati. After communication of the same, the tenderer and the selected distributor (in the event of distributor to receive order and payment in his name) will have to execute agreement in the prescribed form with the Principal, College of Medicine & Sagore Dutta Hospital, Kamarhati

16. Performance Bank Guarantee:

The performance bank guarantee will be mandatory for all suppliers and will not be waived in any case. The successful tenderers shall be required to furnish the 'Performance Bank Guarantee' from any

Nationalized/Scheduled Bank acceptable to Govt of West Bengal @ 10% of quoted base rate per item for which the tenderer has been selected as supplier.

17. Inspection: Before submitting the tender, the intending tenderers should thoroughly get acquainted themselves with the proposed supply and installation by local inspection of site and take into consideration the site condition and other criterion for effecting smooth supply. No claim whatsoever will be entertained afterwards.

18. Payment Terms:

Payment will be made by e-pradan system after execution of due supply and successful installation and commissioning as ordered, subject to :

i. Submission of Performance Bank Guarantee in terms of **Clause 16** and subject to penalty clause in terms of **Clauses 14**.

ii. Supply of the materials as per specification as provided in the tender documents and the catalogue. Supply of the materials must be made within the stipulated period as specified in the work orders.

iii. On being selected, the successful vendors will have to submit one application to the Principal, College of Medicine & Sagore Dutta Hospital, Kamarhati and concerned procuring authorities stating the name of the payee/recipient, Bank account no with MICR code, IFSC of the payee/recipient for making e-payment. Payment will only be released after satisfactory installation and commissioning and verification of necessary documents for making payment.

19. Dates & Information:

S. No	Items	Dates
1	Date of uploading of N.I.T. Documents (online) from this end	18.11.2021
2	Documents download start date (Online)	18.11.2021
3	Date of hoisting of documents at Departmental Website (www.wbhealth.gov.in)	18.11.2021
4	Bid Submission starting (On line)	19.11.2021
5	Bid Submission closing (On line)	11.12.2021
6	Bid opening (Technical)	14.12.2021
7	Date of uploading list for Technically Qualified Bidder (online)	To be notified later
8	Date for opening of Financial Proposal (Online)	To be notified later
9	Date of uploading of list of bidders along with the approved rate	To be notified later

Principal, College of Medicine & Sagore Dutta Hospital, Kolkata reserves the right to change the above schedule in case of any exigencies after putting up a notice in the departmental website and Notice Board of College of Medicine & Sagore Dutta Hospital, Kolkata.

20. Validity of Tender:

i. Rate of tender will remain valid for 1 year normally, but tenderer may consider its extended validity if the bidder is willing to supply the equipment at the quoted price. **In case market price is high compare to the offered rate during placement of Purchase Order, then supplies must be made at Offered rate. In case market price will be low compare to the offered rate during placement of Purchase Order, then supplies must be made at market price.**

iii. During the scrutiny, if it comes to the notice to tender inviting authority that the credential or any other paper found incorrect/ manufactured/ fabricated, that bidder would not be allowed to participate in the tender and that application will be out rightly rejected without any prejudice.

Dhr 16/11/2021

Principal
College of Medicine & Sagore Dutta Hospital,
578, B T Road, Kolkata – 700058

CHECK LIST (MUST BE PROPERLY FILLED)

S. No	Item	Pl put tick or cross as applicable	Page Number
1	Application submitted in Annexure I		
2	Annexure II (Authorization letter of signatory from the Company)		
3	Agreement between the manufacturer and the Distributor)		
4	Copy of PAN Card		
5	Registration with Registrar of Companies		
6	Document of submission of EMD.		
7	Authorization from Company in case authorized distributor submits bid		
8	Manufacturing License of the Product or Products		
9	Manufacturer's Guarantee of the Product or Products		
10	Certificate of country of origin of the Product		
11	GST Registration certificate		
12	Professional Tax Registration certificate		
13	Last 3 Assessment years' returns of Income Tax i.e. for 2018-19, 2019-20& 2020-21		
14	Last 3 financial years' P/L Balance sheet, ie. For the year 2018-19, 2019-20& 2020-21		
15	GST returns of last quarters for the financial years' - 2018-19		
16	Affidavit of non-conviction affirmed before Judicial Magistrate/Executive Magistrate (affidavit sworn after 31.07.2020)		
17	Trade License		
18	Fully equipped Service Center at or around Kolkata		
19	Documents in respect of USA-FDA approved		

Annexure I**APPLICATION FORMAT**

(To be furnished in the Company's official letter pad with full address and contact no etc)
To The Principal, College of Medicine & Sagore Dutta Hospital, Kolkata-700058.

Sub: Tender for purchase and installation of Automated Tissue Processor, College of Medicine & Sagore Dutta Hospital, Kolkata.

Ref:-

Sir,

Having examined the documents published in the N.I.T, I /we hereby submit all the necessary information and relevant documents for evaluation:

1. That the application is made by me / us on behalf of.....

In the capacity of.....duly authorized to submit the offer. The authorization letter from the Company is attached in Annexure II.

2. We accept the terms and conditions as laid down in the NIT mentioned above and declare that we shall abide by it for throughout the tender period and its extensions, if any.

3. We are offering rate for the following item /items and assured supply to the Health & Family Welfare Department, Government of West Bengal as per Table-1 (Instrument Specification)

4. a. We propose that the order and bill should be raised in our name.

For liasoing, we have appointed M/S having its office at (Address, contact no and e mail address) as C&F agent /Liasoner /Contact person/..... Others (strike out whichever is not applicable) as per clause of the NIT

OR

b. The agreement between ourselves and the distributor/C&F/Liasoner& other documents as prescribed is attached in annexure III

5. In the event of being selected, supply will be made within the stipulated period excepting the condition which is beyond our control.

6. We understand that:

(a) Tender Selection Committee/ H&FW Dept can amend the scope & value of the contract bid under this project.

(b) Tender Selection Committee/ H&FW Dept reserves the right to reject any application without assigning any reason.

Date :-

Contact Details:

Mobile No:

Email:

Signature of applicant including title and capacity in which application is made.

Annexure II

Authorization letter from Company for authorized signatory

Annexure III

Copy of agreement signed between the tenderer and the Distributor etc

The contractor/seller (Bidder) hereby declares that the goods/stores/articles sold to the buyer under this contract shall be of the best quality (and workmanship) and shall be strictly in accordance with the specifications and particulars contained/mentioned in the clause_____ hereof and the contractor/seller hereby guarantees that the said goods/stores/articles would continue to conform to the description and quality aforesaid for a period of_____ days/months from the date of delivery of the said goods/stores/articles to the purchaser and that notwithstanding the fact that the purchaser (Inspector) may have inspected and/or approved that said goods/ stores/articles, if during the aforesaid period of _____ days/months the said goods/stores/articles be discovered not to conform to the description and quality aforesaid or have deteriorated(and the decision of the Purchaser in that behalf will be final and conclusive) the purchaser will be entitled to reject that said goods/ stores/articles or such portion thereof as may be discovered not to conform to the said description and quality. On such rejection the goods/ stores/articles will be at the Seller's risk and all the provisions herein contained relating to rejection of goods etc. shall apply. The contractor/seller shall, if so called upon to do, replace the goods etc. or such portion thereof as is rejected by the Purchaser otherwise the contractor/seller shall pay to the purchaser such damages as may arise by reason of the breach of the condition herein contained. Nothing herein contained shall prejudice any other right of the purchaser in that behalf under this contract or otherwise.

Signature of Principal of
College of Medicine and Sagore Dutta
Hospital

Signature of Bidder

Annexure IV

DESIRED SPECIFICATION FOR AUTOMATIC TISSUE PROCESSOR

Sl. No	Essential Specifications	Bidder's offer with variations
1	One basic instrument of Carousal type construction with 12 stations	
2	Reagent station should consist of metallic reagent containers, each having a capacity of 1.8 liters. Two wax baths of 1.8 liter capacity. One standard metallic tissue basket containing 80 cassettes along with 2 sets of replacement fuses & one set of power cord.	
3	Vertical agitation for each station as per need	
4	Preferably one minute drain time between stations for reduced carry over	
5	Automatic reheating of wax before basket transfer to a wax bath	
6	Ergonomic control panel with full protected membrane keypad and LCD should be available	
7	The tissue processor should have at least nine freely selectable programs	
8	User-friendly programmable parameters like infiltration time delay time, vacuum on-off/ spiral, agitation on-off and 80-100 cassettes capacity	
9	Audible alarm warning codes in case of error message and completion of tissue processing cycle.	
10	Power failure indication including station number & time lapsed in excess of programmed infiltration time	
11	Safety features for automatic immersion of tissue basket in a station in case of mains power failure	
12	Separately programmable infiltration time from 5 min. to 99 hours 59 min in 1 min	

	increment for each station	
13	Temperature range of wax baths 45 degree C to 65 degree C. Excess temperature cut-off at 75 degree C to avoid tissue loss	
14.	Easy editing & changing of programs even during a processing run	
15	Both immediate & delayed start option (7 days or more) must be available	
16	Auto start function should also be available	
17	Electronic locking facility to avoid inadvertent operation	
18	Voltage 100 -240V/ 50-60Hz.	
19	3kVA/ suitable online UPS with at least 30 min. backup must be supplied along with the instrument.	
20	Suitable voltage stabilizer must be supplied along with the instrument.	
21	Option for manual raising and rotation of carousal for immediate tissue basket removal or transfer to the next station – using crank	
22	The Equipment should be USA –FDA/ European-CE approved	
23	Should have Kolkata based excellent service back-up with readily available spares and warranty certificate from Manufacturers for availability of spares for a minimum period of 1 year from the date of installation	
Desirable		

- Minimum 10 no. of installations in East India in which 50% in Govt. Institutions.

Signature of bidder with seal