

Government of West Bengal
Office of the Principal-Superintendent
J. B. Roy State Ayurvedic Medical College & Hospital
170-172, Raja Dinendra Street, Kolkata- 700004

Ph.- 033-2554-5417, 2554-5418

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NIT NO. -WBHE/JBR/e-NIT-01/3rd Call/2022-2023

DATED: 02.02.2023

In pursuant to Administrative Approval & permission of Special Secretary (AYUSH), Health & Family Welfare Department. Govt. of West Bengal, vide Letter No. HFW-30099/78/2021-Ayurved/183 dated: 24.06.2022, the Principal-Superintendent, J. B. Roy State Ayurvedic Medical College & Hospital hereby invites re-tender for selection of private pathological laboratory for Pathological & Biochemical Tests as per **Annexure-A** (provided in NIT) for IPD & OPD patients of J B Roy State Ayurvedic Medical College & Hospital, 170-172, Raja Dinendra Street, Kolkata-700004 and Patipukur Ayurvedic Hospital, 29, S K Deb Road, Kolkata-700048 attached to J B Roy State Ayurvedic Medical College & Hospital with the fixed rate of hospitalcharges for hospital services, laid down in the West Bengal Health Scheme 2008 Notification no. 796-F (MED) dated 31-01-2011 & revised rate as on 19-09-2013 from competent, experienced, bonafide, resourceful Agencies having criteria as stated in NIT. The details NIT can be downloaded from <http://www.wbtenders.gov.in> & <http://www.wbhealth.gov.in>.


02.02.2023

Principal-Superintendent
J. B. Roy State Ayurvedic Medical College & Hospital
170-172, Raja Dinendra Street
Kolkata-700004
Principal-Superintendent
J.B. Roy S.Ay.M.C & Hospital
Dept. of H & F.W., Govt. of W.B.
Kolkata-700004

**Bid Documents including Terms and Conditions
of e-Tender for Selection of
Private Pathological Laboratory for Pathological, &
Biochemical Tests for IPD & OPD patients at J. B. ROY
STATE AYURVEDIC MEDICAL COLLEGE &
HOSPITAL**

170-172, Raja Dinendra Street, Kolkata-700004

2022-2023

e-NIT No.- WBHE/JBR/e-NIT-01/3rd Call/2022-2023 Dated: 02.02.2023

**Government of West Bengal
Department of Health & Family Welfare**

GOVERNMENT OF WEST BENGAL
Department of Health & Family Welfare
J.B.ROY STATE AYURVEDIC MEDICAL COLLEGE & HOSPITAL
170-172 RAJA DINENDRA STREET, KOLKATA 700004

Ph.- 033-2554-5417, 2554-5418

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NIT NO. -WBHF/JBR/e-NIT-01/3rd Call/2022-2023

DATED: 02.02.2023

Section I:

BID DOCUMENTS INCLUDING TERMS AND CONDITIONS

(Submission of Bid through NIC e-tender portal)

In pursuant to Administrative Approval & permission of Special Secretary (AYUSH), Health & Family Welfare Department. Govt. of West Bengal, vide Letter No. HFW-30099/78/2021-Ayurved/183 dated: 24.06.2022, the Principal-Superintendent, J. B. Roy State Ayurvedic Medical College & Hospital hereby invites re-tender for selection of private pathological laboratory for Pathological & Biochemical Tests as per **Annexure-A** for IPD & OPD patients of J B Roy State Ayurvedic Medical College & Hospital 170-172, Raja Dinendra Street, Kolkata-700004 and Patipukur Ayurvedic Hospital, 29, S K Deb Road, Kolkata-700048 attached to J B Roy State Ayurvedic Medical College & Hospital with the fixed rate of Hospital charges for hospital services, laid down in the West Bengal Health Scheme 2008 Notification no. 796-F (MED) dated 31-01-2011 & revised rate as on 19-09-2013 from competent, experienced, bonafide, resourceful Agencies having criteria as follows:-

- i) Designated "A" category laboratory according to clinical establishment branch of Health & Family Welfare Department, Government of West Bengal.
- ii) 90% of the enlisted pathological & biological tests as laid down in the enclosed list (**Annexure-A**) must be done in their own laboratory.
- iii) The Laboratory must be within 10 (Ten) Kilometres of the Hospital. The Laboratory must be well equipped.
- iv) The assigned laboratory will have to collect samples using a collection centre provided by this Hospital with arrangements of all relevant equipment, accessories and manpower by the assigned laboratory and distribute the reports among the patients from the same collection centre after conducting the tests in their own Laboratory.
- v) The contract shall be valid for a period of 1(one) year or up to 31.03.2023 which may be renewed yearly basis by another two years on the same term & conditions subject to satisfactory performance of the selected laboratory/agency and at the sole discretion of the inviting authority as per approval of the appropriate authority of the Government of West Bengal. The contract period shall commence from the date of notification of award of contract for this tender.
- vi) Requiring any clarification or elucidation of any issue of the tender documents may take up the same with the tender committee in the pre-bid meeting.

Interested Laboratories/Agencies should submit their online tender through the website: <http://www.wbtenders.gov.in> on and from **04.02.2023 to 24.02.2023** with all related documents. The Tender Committee reserves the right of cancellation, adding, reducing or deferring the tender in total or in partial without assigning any reason thereof.

1. In the event of e-filing, intending bidder may download the tender documents from the website: <http://www.wbtenders.gov.in> directly with the help of Digital Signature Certificate and also to be documented through e-filing.
2. Technical Bid in Technical (Statutory & Non-Statutory) folder and Financial Bid in Financial folder both duly digitally signed is to be submitted concurrently in the website <http://www.wbtenders.gov.in>.
3. The Financial Bid of the prospective Bidder will be considered only if the Technical Documents (Statutory & Non-Statutory) and specification of the Bidder found qualified by the Technical Committee of J. B. Roy State Ayurvedic Medical College & Hospital, Kolkata. The decision of the Technical Committee will be the final and absolute in this respect. The list of the qualified Bidders will be displayed in the website and schedule date & time for opening of Financial Bid also be displayed in the website.
4. Bids shall remain valid for a period not less than 365 (three sixty five) days or up to 31.03.2023 after the opening date of Financial Bid.

5. Date and Time Schedule of e-Tender:

SL.	Particulars	Date & Time
1	Date of publishing N.I.T.& other Documents online	03.02.2023 after 12.00 Hrs
2	Online documents download start date	03.02.2023 after 12.00 Hrs
3	Online documents download end date	24.02.2023 up to 17.00Hrs
4	Online Bid submission start date	04.03.2023 after 11.00 Hrs
5	Online Bid Submission closing date and time	24.02.2023 up to 17.00Hrs
6	Online Bid opening date for Technical Bids	28.02.2023 after 11.00 Hrs
7	Pre-Bid meeting	06.02.2023 at 12.00 Hrs
8	Date of online uploading list for Technically Qualified Bidders	TO BE NOTIFIED LATER
9	Date of online opening of Financial Bids	TO BE NOTIFIED LATER

6. Earnest Money Deposit (EMD):

- Each tender to be submitted under the existing orders of the West Bengal Govt., must deposit Earnest Money of **Rs. 10,000/-(Rupees Ten Thousand Only)** electronically (**ONLINE MODE**) only as detailed in Government of West Bengal, Finance (Audit) Department Memorandum **No.3975-F(Y) dated 28th July 2016**. The earnest money of the Bidder will be liable to forfeiture if the Bidder withdraws from the tender process as a whole or for any particular item or items at any stage after the opening of the tender, or fails / refuses to enter into written agreement for any of all of the items of his accepted tender within the time specified when requested to do so or fails to furnish necessary Security Deposit within the stipulated time.
7. If any of the dates in the calendar / date schedule, given above, is eventually declared by State Government as a holiday, or natural calamity prevents holding of any of the events at the place mentioned above in the calendar / schedule, the scheduled event / work will automatically be deferred to the next working day.
 8. The authority preserves all rights to accept or reject any tender without showing any reason.

Principal-Superintendent
J. B. Roy State Ayurvedic Medical College & Hospital
170-172, Raja Dinendra Street
Kolkata-700004

DEFINITIONS and ABBREVIATIONS

The following definitions and abbreviations which have been used in these documents shall have the meanings as indicated below:

Definitions:

- i. "Employer" means J. B. Roy State Ayurvedic Medical College & Hospital, 170-172 Raja Dinendra Street, Kolkata-700004 proposed to receive Security Services as incorporated in the Tender document.
- ii. "Bid" means Proposal received online from a Firm/Bidder against this tender.
- iii. "Bidder" means the Individual or Firm submitting Bids.
- iv. "Agency" means the Laboratories providing the Pathological & Bio Chemical Tests as incorporated in the contract.
- v. "Earnest Money Deposit" (EMD) means Bid for Security Services to be furnished by bidder along with its bid.
- vi. "Contract" means the written agreement entered into between the Employer and the Agency, together with all the documents mentioned therein and including all attachments, annexure etc. therein.
- vii. "Security Deposit" means deposit of specified sum to be furnished by the successful bidder for due performance of the contract placed on it.
- viii. "Specification" means the document/standard that prescribes the requirement with which service has to conform.
- ix. "Day" means calendar day.
- x. "Bill of Quantity" is the name for price schedule in e-tender software.

Abbreviations:

"TE Document" means e-Tender Enquiry Document;

"NIT" means Notice inviting e-Tender;

"GIB" means General Instructions to Bidders;

"GCC" means General Conditions of Contract

"VAT" means Value Added Tax

"CST" means Central Sales Tax

"BMW" means Bio-Medical Waste

"DSC" means Digital Signature Certificate

"BOQ" means Bill of Quantity or the Price Schedule in which rates for the e-tender should be quoted and uploaded online on the e-tender

Section II: Requirements: As per Annexure-A

Annexure-A

Sl. No.	Description of the Investigations	Sl. No.	Description of the Investigations
01	TC, DC, HB%, ESR	53	Widal Test
02	DC	54	Serum Uric Acid
03	ESR	55	Serum Urea, Creatinine
04	Total Platelet count	56	Malaria dual antigen

Sl. No.	Description of the Investigations	Sl. No.	Description of the Investigations
05	Complete Hemogram (CBC)	57	Malarial Paracyte
06	BT & CT	58	G6PD
07	Blood Group & Rh Factor	59	PT, INR
08	Glucose Fasting	60	PSA/Free PSA
09	Glucose (Fasting & PP)	61	Dengue IgG and IgM
10	HbA ₁ C	62	Dengue NS-1 Antigen
11	Cholesterol	63	VDRL
12	Triglycerides	64	PAP Stain-Cervico-vaginal Cytology
13	HDL	65	Urine for RE, ME
14	LDL	66	Urine for RE, ME and C/S
15	VLDL	67	Stool for OPC
16	Lipid Profile	68	Stool for OBT
17	Liver Function Test	69	Sputum for AFB
18	LFT with GGT	70	Sputum R/E & C/S
19	GGT	71	Sputum R/E
20	Total serum bilirubin with conjugated	72	Ascitic Fluid Cytology and Biochemistry including SAAG
21	HBsAg	73	Mantoux test
22	Anti-HCV	74	Semen Analysis
23	Anti-HEV	75	RTPCR for COVID 19
24	HIV 1 & 2	76	Rapid Antigen for COVID 19
25	T3, T4, TSH combined (Thyroid panel)	77	Haemoglobin electrophoresis
26	Free T3	78	Blood BUN/NPN Each
27	Free T4	79	Urine Creatinine Clearance (3 hr/24 hr)
28	TSH	80	C.S.F Protein, Chloride, Sugar
29	LH	81	Testosterone
30	FSH	82	DHEA
31	Prolactin		
32	AMH		
33	Serum Sodium & Potassium,		
34	Serum Calcium and Chlorides, Bicarbonate (Each)		
35	Serum for Vitamin D3		
36	Blood gas Analysis		
37	Amylase, Lypase		
38	Serum Ferritin		
39	Serum Iron		
40	Total Iron binding capacity (TIBC)		
41	Anti CCP Antibody		
42	Immunoglobulin IgM		
43	Immunoglobulin IgA		
44	Immunoglobulin IgE		
45	ANF (Agglutination)		
46	Blood for CPK		
47	CPK with MB		
48	Serum Bilirubin		
49	RA, ASO & CRP		
50	RA Test(latex)		
51	ASO Titre		
52	CRP		

Section III: General Instructions to Bidders (GIB):

1. Introduction:

Before formulating the bid and submitting the same, the bidder should read and examine all the terms, conditions, instructions, checklist etc. contained in the Bid documents. Failure to provide and / or comply with the required information, instructions etc. incorporated in Bid documents may result in rejection of its bid.

2. Document downloading

Intending bidder may download the tender documents free of cost from the website: <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate. Tender documents may also be downloaded from the Health & Family Welfare Department's website www.wbhealth.gov.in.

3. Earnest Money Deposit (EMD):

Tender to be submitted under the existing orders of the West Bengal Govt., must deposit Earnest Money of **Rs. 10,000/- (Rupees Ten Thousand Only)** electronically (**ONLINE MODE**) only as detailed in Government of West Bengal, Finance (Audit) Department Memorandum **No.3975-F(Y) dated 28th July 2016**. The earnest money of the Bidder will be liable to forfeiture if the Bidder withdraws from the tender process as a whole or for any particular item or items at any stage after the opening of the tender, or fails / refuses to enter into written agreement for any of all of the items of his accepted tender within the time specified when requested to do so or fails to furnish necessary Security Deposit within the stipulated time

The earnest money shall be retained for a period of forty-five (45) days beyond the bid validity period of the tender.

Unsuccessful bidders' earnest money will be returned to them without any interest, after expiry of the tender validity period, or after conclusion of the resultant contract, whichever is earlier. Successful bidder's earnest money shall be returned without any interest after receipt of performance security from that bidder.

Earnest money is required to protect the purchaser against the risk of the Bidder's conduct, which would warrant the forfeiture of the EMD. Earnest money of a bidder will be forfeited, if the bidder withdraws or amends its bid or impairs or derogates from the bid in any respect within the period of validity of its bid or if it comes to notice that the information / documents furnished in its bid is incorrect, false, misleading or forged without prejudice to other rights of the purchaser. The successful bidder's earnest money will be forfeited without prejudice to other rights of Purchaser if it fails to furnish the required performance security within the specified period.

4. Submission of Bid:

Both Technical bid and Financial Bid are to be submitted concurrently duly digitally signed in the website <https://wbtenders.gov.in>. All papers must be submitted in English language.

5. Time Schedule for e-tender

Time schedule for obtaining the bid documents, registration with the tendering authority, the submission of bids and other documents etc. will be as per the list provided.

6. Corrupt or Fraudulent Practices:

It is required by all concerned namely the Bidders/Agency to observe the highest standard of ethics during the execution of such contracts. In pursuance of this policy, the Inviting Authority defines, for the purposes of this provision, the terms set forth below as follows:

- (i) "corrupt practice" means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement processor in contract execution; and
- (ii) "Fraudulent practice" mean Sam is representation of facts in order to influence procurement process or the execution of a contract to the detriment of the Employer, and includes collusive practice among Bidders (prior to or after Bid submission) designed to establish Bid price artificial non-competitive level sand to deprive the Employer of the benefits of free and open competition;
- (iii) will reject a proposal for award I fit determines that the Bidder recommended for award, has been engaged in corrupt or fraudulent practices in competing for the contract in question;
- (iv) will declare a firm ineligible, either indefinitely or for a stated period of time, to be awarded a contract by the Employer if it at any time determines that the firm has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

7. Availability of Funds:

Expenditure to be incurred for the proposed purchase/contract will be met from the funds made available to the Employer/Principal Superintendent by Government of West Bengal.

8. Eligibility:

The bidder should have at least three consecutive years working experience in this field.

9. Expenses:

The bidder shall bear all costs and expenditure incurred and/or to be incurred by it in connection with its bid including preparation, mailing and submission of its bid including stationery and printing, and preparation of contract document, if awarded and for subsequent processing the same. The Employer will, in no case be responsible or liable for any such cost, expenditure etc. regardless so the conductor outcome of the tendering process.

10. Assignment:

The Agency shall not assign, either in whole or in part, its contractual duties, responsibilities and obligations to perform the contract to another agency.

11. Clarification on Tender documents:

A bidder requiring any clarification or elucidation on any issue of the Tender documents may take up the same with the Employer in the pre-bid meeting.

12. Submission of the tender:

Bids are to be submitted online the website <https://wbtenders.gov.in> in **two folders** within the prescribed date and time using Digital Signature Certificate (DSC).The documents to be uploaded should be virus scanned copies, duly Digitally Signed.

The tender is to be submitted in Two Bid System (Technical Bid or Bid A & Financial Bid or Bid B).

(A) Technical Bid or Bid A:

TECHNICALPROPOSALBID:STATUTORYFOLDERCONTAININGTHEFOLLOWINGDOCUMENTS:**“ BIDA”:PART-I(SINGLEFILEMULTIPLEPAGESSCANNED)**

Sl. No.	Category Name	Sub-category Description	Detail(s)
2	NIT	NIT	Notice Inviting e-Tender
3	EMD	EMD	Proof of submission of applicable EMD
4	Certificate(s)	Certificate(s)	<ul style="list-style-type: none"> i) PAN (Income Tax) of the Laboratory/Agency. ii) Professional Tax Registration Certificate with recent challan iii) GST Registration Certificate/Letter/ in case of exemption relevant order is to be submitted along with the declaration by the bidder. iv) Clinical Establishment Enrolment Certificate.
5	Firm/Owner Detail(s)	Company Detail	<ul style="list-style-type: none"> i) Certificate of Incorporation, if company ii) Valid Trade License iii) Power of Attorney/ Board Resolution (if Company) to sign and submit bid iv) Name(s) and address with contact details (Phone No/ and e-mail ID) of all Proprietors/partners/directors of the bidding agency and also of the Laboratory/Agency.
6	Credential	Credential	At least three consecutive years working experience in this field along with documentary evidence.
7	Documents	Documents	<ul style="list-style-type: none"> i) Audited Balance sheet & Profit& Loss A/C of last 3 years (2019-20, 2020-21 & 2021-22) ii) Documentary proof of Annual turnover of Rs.- 50,000,00.00 (Fifty lakh) only in last financial year. iii) Name, address of banker, account number, IFSC Code. iv) Bank solvency certificate as per format given in the NIT. v) Bidder's Undertaking [Affidavit of non- conviction affirmed before a Notary Public/First Class Judicial Magistrate/ Executive Magistrate furnished after 08.08.2022] vi) Duly filled in CHECK LIST in the prescribed format. Page number of documents must be mentioned in the check list before uploading the same.

FORMATFORCHECKLIST (MUST BE UPLOADED)**NOTE: For Non applicability for some documents please mention "NA" in the check list.**

SN	ITEMS	PL MARK		PAGE No.
		Yes	No	
1.	Notice Inviting e-Tender	Yes	No	
2.	A Proof of submission of applicable EMD	Yes	No	
3.	PAN (Income Tax) of the Laboratory/Agency.	Yes	No	
4.	Professional Tax Registration Certificate with recent challan	Yes	No	

5.	GST Registration Certificate/Letter/ in case of exemption relevant order is to be submitted along with the declaration by the bidder.	Yes	No	
6.	Clinical Establishment Enrollment Certificate.	Yes	No	
7.	Certificate of Incorporation, if company	Yes	No	
8.	Valid Trade License	Yes	No	
9.	Power of Attorney/Board Resolution (if Company) to sign and submit bid.	Yes	No	
10.	Name(s) and address with contact details (Phone No/ and e-mail ID) of all Proprietors/partners/directors of the bidding agency and also of the Laboratory/Agency.	Yes	No	
11.	At least three consecutive years working experience in this field along with documentary evidence.	Yes	No	
12.	Audited Balance sheet & Profit& Loss A/C of last 3 years (2019-20, 2020-21 & 2021-22).	Yes	No	
13.	Documentary proof of Annual turnover of Rs.-50,000,00.00 (Fifty lakh) only in last financial year.	Yes	No	
14.	Name, address of banker, account number, IFSC Code.	Yes	No	
15.	Bank solvency certificate (current Financial year)	Yes	No	
16.	Bidder's Undertaking [Affidavit of non- conviction affirmed before a Notary Public/First Class Judicial Magistrate/Executive Magistrate furnished after 08.08.2022.	Yes	No	

BID A": PART II

NON-STATUTORY DOCUMENTS/ OTHER IMPORTANT DOCUMENTS TECHNICAL SPECIFICATIONS.

(In provided PDF sheet and should be submitted in that PDF Sheet, otherwise tender will be cancelled.)

BID A: - My Space documents which has to attached with Bid A/ Technical Bid. NON-STATUTORY/ MY DOCUMENTS Containing the following documents:

(B) Financial Bid Bid B

COVER "B": Separate file containing financial document only.

(a) Financial Bid: BOQ in INR (in excel sheet)

The bidder shall quote a **Discount Percentage for providing Pathological and Biochemical Test on the Fixed rate given in the West Bengal Health Scheme 2008 Notification no. 796-F (MED) dated 31-01-2011&revised rate as on 19-09-2013 in the BOQ.** The financial proposal should be uploaded on line through the Bill of Quantities (BOQs). The bidders shall quote the **Discount Percentage** (in %) online in the space marked for quoting prices in the BOQ.**The Discount Rate shall be quoted as a percentage (up to two decimal) in the specified box in the BOQ. The rates may be changed from time to time according to amendment of West Bengal Health Scheme 2008.**

13. Evaluation of Tender:

During the tender evaluation process, the Technical Bid will be opened first. Technical Bid will be identified will be evaluated by the Tender Committee and only the Financial Bids of those qualified in Technical Bid will be opened. The Financial Bids of those Bidders failing in Technical Bid will not be

opened and shall be rejected. The Bidder offering the specified service at the highest/lowest discount rates/percentage of will only be selected as per rules.

14. Tender Price:

The bidder shall quote a **Discount Percentage for providing Pathological and Biochemical Test on the Fixed rate given in the West Bengal Health Scheme 2008 Notification no. 796-F (MED) dated 31-01-2011& revised rate as on 19-09-2013 in the BOQ.**The financial proposal should be uploaded on line through the Bill of Quantities (BOQs). The bidders shall quote the **Discount Percentage** (in %) online in the space marked for quoting prices in the BOQ.**The Discount Rate shall be quoted as a percentage (up to two decimal) in the specified box in the BOQ. No other charges will be admissible including GST.**

15. Withdrawal/Cancellation & Purchase Policy of Tendering Authority:

The tendering authority reserves the right to withdraw any item from the tender at any stage. The selection of such item, if already made in favour of any tenderer, shall be treated as cancelled. The tendering authority reserves the right to reject or accept any tender or part thereof at any stage or to split any tender without assigning any reason. Withdrawal of tender or any revision after submission of tender by the tenderer will not be allowed.

16. Important Instruction with regard to submission of tender.

Tender Application Form as per NIT should not disclose any rate quoted in price bid. Any mention of price at this stage may lead to summary rejection of bid.

Power of Attorney/Board Resolution in favour of signatory of Tender documents.

17. Bidder's Undertaking:

The bidder shall provide an under taking that the proprietor/ promoter/ director of the firm, its employee, partner or representative are not convicted by a court of law following prosecution for offence involving moral turpitude in relation to business dealings including malpractices such as bribery, corruption, fraud, substitution of bids, interpolation, misrepresentation, evasion or habitual default in payment of tax levied by law; etc. Also, the firm does not employ a government servant, who has been dismissed or removed on account of corruption. **The Bidder shall disclose all instances of its past performance during last 3 (three) years, when any adverse action against it or its Proprietors/Promoters/Partners/Directors or any firm in which its Proprietors/Promoters/Partners/Directors have substantial interest have been initiated/taken by any Government/PSU/Local Body/Employer etc. for failure to comply with the provisions of PF/ESI/Minimum Wages Act or any other act. Submission of false undertaking shall lead to disqualification of the bidder in the technical bid and make liable the firm or its owners for legal action for misrepresentation.**

18. Bank Solvency Certificate:

Bank Solvency Certificate of **Rs. -20,000,00.00 (Rupees Twenty Lakh)** only of a recognized bank shall be furnished by the bidder for any date within last 6 (six) months from date of issue of this tender as per given format.

19. Financial Capacity of the Bidder:

The bidder have to furnish the annual turnover report of **Rs.-50,000,00/- (Rupees Fifty lakh)**only with documentary evidence.

20. Opening of Tender::

The Employer will open the bids after the specified date and time as indicated in the NIT.

The Online Technical bids shall be opened and evaluated with reference to parameters prescribed in the Tender document.

Opening of Technical Proposals: Technical proposals will be opened by members of the Tender Evaluation Committee electronically from the website using their Digital Signature Certificate (DSC). If any document is required to be submitted for tender by the bidder in his technical proposal is not submitted or is found to be deficient in any manner at any stage after opening of bid, the bid may be summarily rejected.

SCRUTINY AND EVALUATION OF BIDS

20. Basic Principle

Bids will be evaluated on the basis of the terms & conditions already incorporated in the Tender document, based on which bids have been received and the terms, conditions etc. mentioned by the bidders in their bids, No new condition will be brought in while scrutinizing and evaluating the bids.

The Employer will examine the Bids to determine whether they are complete, whether any computational errors have been made, whether the documents have been properly signed, stamped and whether the Bids are generally in order. The bids that do not meet the basic requirements are liable to be treated as non-responsive and will be summarily ignored.

If a Bid is not substantially responsive, it will be rejected by the Employer.

During evaluation the Committee may summon the bidders & seek clarification / information or additional documents or original hard copies of documents submitted online. If the same are not produced within specified time, the bid proposals will be liable for rejection.

The results of evaluation of technical bids, along with information regarding further steps in evaluation of the tender shall be uploaded online.

21. Bidder's capability to perform the contract

The Employer, through the above process of bid scrutiny and bid evaluation will determine to its satisfaction whether the bidder, whose bid has been determined as the lowest evaluated responsive bid is eligible, qualified and capable in all respects to perform the contract satisfactorily.

The above-mentioned determination will inter-alia, take into account the bidder's financial, technical and production capabilities for satisfying all the requirements of the Employer as incorporated in the Tender document. Such determination will be based upon scrutiny and examination of all relevant data and details submitted by the bidder in its bid as well as such other allied information as deemed appropriate by the Employer.

AWARD OF CONTRACT

22. Employer's Right to accept any bid and to reject any or all bids

The Employer reserves the right to accepting part or in full any bid or reject any or more bid (s) at any stage without assigning any reason or to cancel the tendering process and reject all bids at any time prior to award of contract, without incurring any liability, whatsoever to the affected bidder(s).

23. Award criteria

Subject to qualification in technical bid, the contract will be awarded to the lowest evaluated responsive bidder decided by the Employer. The list of successful bidder(s) shall be uploaded online.

24. Variation of Quantities at the Time of Award, Currency of Contract

At the time of awarding the contract, the Employer reserves the right to increase or decrease the quantity of services mentioned in the relevant section(s) in tender without any change in rate and other terms and conditions.

The contract may be extended/renewed by another month/year or more on same terms and conditions and rates at the end of contract period at the sole discretion of Employer (subject to approval of appropriate authority of H& FW Department of Government of West Bengal).

25. Notification of Award

List of successful bidder(s) will be notified online. The successful bidder must furnish to the Employer the required Performance Bank Guarantee or Security deposit within fifteen (15) days from the date of issue of this notification, failing which the EMD may be forfeited and the award cancelled.

26. Issue of Contract

Within 7 (seven) days of furnishing Performance Bank Guarantee or Security deposit, the successful bidder will enter in to the contract with the Employer.

27. Non-receipt of Security Deposit and non-execution of Contract.

Failure of the successful bidder in providing Security Deposit and / or signing contract will make the bidder liable for forfeiture of its EMD and also, for further actions by the Employer as per rules of Government of West Bengal.

28. Publication of Tender Result

The name and address of the successful bidder(s) receiving the award will be published in the websites <https://wbenders.gov.in>.

29. Special terms and conditions for tender submission:

The tenderer should have been in this business for a period of at least two years in the country in relation to the type of equipment for which the quotations / tenders are being submitted.

A proof of ownership/partnership etc. shall be submitted along with verification of address, telephones and fax numbers.

The tenderer should submit statement of financial standing from their bankers. The name of the bank along with full address is to be furnished.

A statement of overall turnover for the previous three years shall be required. If applicable a copy of the applicant's annual report and accounts for each of the last three years should also be submitted.

The tenderer is also required to submit performance report from other similar organization where the firm is registered for supply and erection of similar projects of hospital equipment/system. He will also submit list of organizations where the System has been installed by the firm in the last two years.

The tenderer has to give a certificate that the firm has not been blacklisted in the past by any Institution Government/Private or convicted in any criminal case.

If the tenderer gives a false statement on any of the above information, the firm will not be considered and their quotation/tender shall be rejected and the EMD shall be forfeited.

30. Penalty Clauses:

If during the tender process or at any state during the validity of the tender period, it is found that a Tenderer(s) has formed a cartel in what so ever form or name to fix up the rates or suppliers to the detriment of the fairness of the tender process, penal measures shall be initiated. Similar penal measures shall also be initiated against those tenderers who have submitted false/ misleading/ fraudulent documents or made incorrect declarations. The penal measure will be Forfeiture of Earnest Money and/or Forfeiture of Performance Bank Guarantee, if enlisted as a supplier.

31. Appeal:

Appeal against the decision of the Principal Superintendent, J. B. Roy State Ayurvedic Medical College & Hospital, Kolkata, West Bengal and to impose such a penalty will lie with Tender Selection Committee. Review against the decision of the T.S.C. will lie with Health & F.W. Department of the Government of West Bengal.

The DG (Ayush) /Jt. Secretary/Principal Secretary will be the appellate authority within the Department of Health & Family Welfare, Government of West Bengal. Before any penalty is imposed, the concerned supplier may appeal to the authority citing the proper reasons for non- imposing the penalty as stated.

32. Agreement:

On a tender being accepted, intimation of acceptance will be forwarded to the Tenderer by Principal Superintendent, J. B. Roy State Ayurvedic Medical College & Hospital, Kolkata. After communication of the same, the Tenderer will have to execute an agreement with Principal Superintendent, J. B. Roy State Ayurvedic Medical College & Hospital, Kolkata. In case any direct purchasing unit wishes to go

for a separate agreement the head of the purchasing unit must get written permission to that effect from his controlling authority. This present document and the tender forms filled in by the Tenderer or copies thereof in so far as they are not inconsistent with these terms & Conditions will be incorporated as part of the agreement. Such agreement will be binding on the Tenderer. The agreement will be done after obtaining AOC.

33. Security Deposit:

Security Deposit of **Rs. 1,50,000/- (Rupees One Lakh Fifty Thousand)** only will be retained as Security Deposit which will be released after completion of warranty period subject to satisfactory performance of the equipment and after sales service by the supplier. The Security Deposit shall be deposited in Indian Rupees to the state government through TR Challan under budgetary head of account 8443-00-103-Earnest Money-001-07-Deposits. Security deposit also may be submitted in form of Performance Bank Guarantee from a Nationalized/Private Bank within 15 days of receipt of intimation of acceptance & before entering into agreement, failing which no order for supply shall be placed to the bidder and his bid may be treated as cancelled at the sole discretion of the bid inviting authority.

34. Inspection:

Before submitting the tender, the intending tenderers should thoroughly acquaint themselves with the proposed supply and installation by local inspection of site and make into consideration the site condition and other criterion for effecting smooth supply. No claim whatsoever will be entertained afterwards.

35. Payment:

Payment will be made through e payment system through ECS/RECS/RTGS after execution of due supply and installation thereof as ordered subject to:

- a) Submission of Security Deposit/Performance Bank Guarantee;
- b) Supply of the items as per specification as provided in the tender documents and the catalogue;
- c) Supply of the items within the time period as specified in the work order;
- d) Availability of fund from the Government.

FORMAT OF BANKER'S SOLVENCY CERTIFICATE

(LETTER HEAD OF BANK)
This is to certify that to the best of our knowledge and information M/s _____ (Bidder) of _____ (Address), a customer of our Bank (A/c No. _____) is respectable and can be treated as good for any engagement up to a limit of Rs. _____ (Rupees _____)
This certificate is issued without any guarantee or responsibility on the Bank or any of the officers
Signature & Seal of Issuing Officer
of the Bank
NB. In case of partnership firm, certificate should include names of all partners as recorded with the Bank.

Bidder Undertaking:

Draft Affidavit Proforma

I, Sri/Smt.
The Managing Director/Proprietor (etc.) of the Firm.
/..... (Name of the firm)
At (address).....
P.O.....
P.S.....Dist..... do hereby solemnly
affirm and declare as follows:

- a. That I am not under conviction of any offence making myself liable to be disqualified to investigation of Pathological, Biochemical, Radiological Tests & Imaging to any Govt. or Govt. undertaking Organization /Institution in the State of West Bengal or other State or States.
- b. My Firm has not been blacklisted at present as a whole or for any item/ items as quoted in this tender by any Govt. or Govt. undertaking Organization /Institution in the State of West Bengal or other State or States in India.
- c. That no case is pending against me or against my Firm in any criminal court of law in connection with the investigation of Pathological, Biochemical, Radiological Tests & Imaging to the Govt. or Govt. undertaking Organization / Institution in the State of West Bengal or other State or States (If any case is pending, pl state the details).
- d. That, I declare that the item or items quoted by me confirms the specification given in the NIT document or higher standard relating to the specification is provided.
- e. The duly authenticated Technical Data Sheet is uploaded conforming to the prescribed standard.
- f. That, I also declare that if any information subsequently found incorrect or false will it automatically render the tender submitted by me cancelled and make me liable for penal/legal action as per law of the country.
- g. That I do further affirm that the statements made by me in this tender are true to the best of my knowledge and belief and all the documents attached are genuine & correct.

Deponent

Price Schedule / Bill of Quantity :

[Directions to bidders for quoting prices online: The online Bill of Quantities (BOQ) will contain many columns. Please consider only the following columns in BOQ and **quote your Rate of Discount Percentage in Column titled as Basic Price (in)' of the BOQ.** No tax including GST will be paid by the Employer.

Item Description	Discount Percentage (in %)
<p>Discount Percentage for providing Pathological and Biochemical Test on the Fixed rate given in the West Bengal Health Scheme 2008 Notification no. 796-F (MED) dated 31-01-2011&revised rate as on 19-09-2013</p> <p style="text-align: center;"><u>Note</u></p> <p>The bidder shall quote a Discount Percentage for providing Pathological, Biochemical, Radiological Tests & Imaging on the Fixed rate given in the West Bengal Health Scheme 2008 Notification no. 796-F (MED) dated 31-01-2011&revised rate as on 19-09-2013 in the BOQ. The Discount Rate shall be quoted as a percentage (up to two decimal) in the specified box in the BOQ. No other charges will be admissible including GST.</p> <p>[For example: If you quote the figure 22.75, it means that the bidder will provide 22.75% discount in all the Pathological and Biochemical Test on the Fixed rate given in the West Bengal Health Scheme 2008 Notification No. 796-F (MED) dated 31-01-2011& revised rate as on 19-09-2013.</p>	

Upload with digital signature of authorized personnel of Bidder

Service Taxes (@1% or 2% as applicable) on total payable amount have to be paid by the bidders as per Treasury (Kolkata-PAO-I) Order.

Principal-Superintendent
J. B. Roy State Ayurvedic Medical College & Hospital