

GOVERNMENT OF WEST BENGAL  
OFFICE OF THE CHIEF MEDICAL OFFICER OF HEALTH  
LAL BAG, COOCH-BEHAR

**BID/ E-TENDER DOCUMENTS**

For

Hiring of Vehicle for use of DTO under the Chief Medical  
Officer of Health, Cooch Behar



GOVERNMENT OF WEST BENGAL  
Office of the Chief Medical Officer of Health  
Lal Bag, Cooch-Bihar.

No. 5861/CMOH/22

NleT

Date:- 17/11/2022

The CMOH, Cooch Behar invites bid from bonafied vehicle owners/ Agencies for hiring of 1 (one) Vehicles on monthly hire basis for the different programme of DTO under CMOH, Cooch Behar for a period of 1 (one) year. Period of engagement may be extended if requires.

**Earnest Money:** Rs. 3,500/- (three thousand five hundred) only.

**2. Date and Time Schedule of e-Tender:**

Sl no	Particulars	Date & Time
1	Date of publishing N.I.T. & other Documents online	18/11/2022, 5 pm
2	Online documents download start date	18/11/2022, 5 pm
3	Online documents download end date	<u>26</u> /11/2022, 5 pm
4	Online Bid submission start date	18/11/2022, 5 pm
5	Pre-bid meeting to be held at Office of Tender Inviting Authority	XX
6	Dates for submission of Earnest Money	18/11/2022 to <u>26</u> /11/2022 upto 4 pm
7	Online Bid Submission closing date and time	<u>26</u> /11/2022, 5 pm
8	Online Bid opening date for Technical Proposals	30/11/2022, 11 am
9	Date of online uploading list for Technically Qualified Bidders	To be notified later
10	Date of online opening of Financial Proposal	To be notified later

3. In the event of any of the above-mentioned dates being declared as a holiday for the e-tender inviting authority, the bids shall be opened on the next working day at the scheduled time.
4. The bid submitted should be addressed to the tender inviting authority, i.e. CMOH, Cooch-Bihar, as applicable.

5. Bidders may download the e-tender enquiry document from the websites <https://wbtenders.gov.in> and [www.wbhealth.gov.in](http://www.wbhealth.gov.in). Any subsequent notice regarding this e-tender shall be uploaded on these two websites only. Bidders are requested to check these two websites regularly for this purpose.

**The following terms and conditions should be fulfilled for selection:-**

- The vehicle must be diesel operated Maxi Cab (Marshal/ Bolero/ Tata Sumo), non AC.
- The vehicle must have Commercial Tax registration of current validity.
- Only direct owners of the vehicle can participate in the tender process.
- Fuel and Engine oil will be supplied by the authority as applicable.
- Contract may be terminated by giving one month notice from either side without assigning any reasons.
- Maximum 10 Kilometer between the garage of the vehicle and the place of reporting or one hour's hiring charges (both way inclusive) whichever is convenient to the owner of the vehicle may be allowed.
- Vehicle should in good condition and purchased on or after 01/01/2017.
- Consumption of fuel not less than 10 km/ liter and engine oil 1(one) liter for 500 k.m.
- Daily hire charge not more than Rs. 490/- (four hundred ninety only per day).
- Driver should have valid driving license (Category-T), good behavior, physically and mentally alert and without previous conviction.
- Driver should have to maintain Log Book in the prescribed format to be supplied by the concerned authority.
- **Papers required for tender:- Commercial tax Registration certificate/ RC Book/Pollution/ Insurance and PAN Card of owner.**
- In case of absence of driver due to any reason whatsoever, the owner has to provide alternative driver (with valid license) immediately as the programme schedule cannot be altered.
- If the vehicle is off-road for any reason whatsoever, alternate vehicle of equivalent specification will have to be provided forthwith in consultation with concerned authority in writing.
- Maintenance and repair (including spare parts) of the vehicle including remuneration of driver **(in accordance with minimum wages act in force)** etc will be borne by owner of the vehicle.
- All legal formalities for running of the vehicle i.e. renewal of registration, fitness, pollution, insurance and due taxes as per West-Bengal MV Act., in due time without fail are to be carried out by the owner of the vehicle.

**The tender committee reserves all rights to accept or reject any tender in part or whole without assigning any reason whatsoever.**


Chief Medical Officer of Health  
Cooch-Bihar

Memo No. ....5861/1(21)/22

Dated the...17-11-2022.

Copy forwarded for information and with the request to display the matter in your notice board to:-

1. CA to Sabhadhipati, Cooch-Behar Zela Parisad.
2. CA to District Magistrate, Cooch-Behar.
3. The ADM (Gen), Cooch-Behar.
4. The RTO, Cooch-Behar.
5. The Swasthya Karmadkshya, Cooch-Behar Zela Parisad.
6. The OC Health, Cooch-Behar.
- 7-11. The Dy. CMOH-I/II/III/DTO/DLO, Cooch-Behar.
12. The RHTO, Siliguri.
13. The District Information and Cultural Affairs Officer, Cooch-Behar.
14. The Accounts Officer, CMOH Office, Cooch-Behar.
20. The DIO NIC, DM Office, Cooch-Behar- with the request to publish this notice in the tender in NIC web page.
21. Notice Board of the office.

  
Chief Medical Officer of Health  
Cooch-Behar  
12/11

**BOQ**

Type/ Make/ Model/ year of manufacture of the vehicle with Registration No.	Mileage offered in km per liter (Not less than 10 km/ lt.)	Rate per Day (Excluding fuel and engine oil) Not more than Rs. 490.00 per day	Remarks

Signature with office seal  
and address