



Government of West Bengal
Office of the Medical Superintendent cum Vice Principal
IPGMER-SSKM Hospital
244, AJC Bose Road, Kolkata-700020

EPABX: 22041100; E-Mail: msvpsskm@gmail.com; Office: 033-22041102; FAX: 22234658

Memo No: SSKM/MSVP/1351

Dated: 23 /11 /2021

Advertisement No. ICA- T14855(1)/2021

TENDER NOTICE

On Behalf of the Health & Family Welfare Department, Government of West Bengal, under the Surgical Store sealed Paper Tender for supply of following two items-

1. **Mayfield Type Skull Clamp Set (containing-Mayfield Skull Clamp, Skull Pins Adult, Skull Pins Child)**
2. **Mayfield Type Base Unit with Horse Shoe Set (containing Mayfield Base Unit, Swivel Adaptor, Horse Shoe)**

for the Dept. of Neurosurgery, IPGMER-SSKM as per the requirement, is invited by the Medical Superintendent cum Vice Principal, IPGME&R-SSKM Hospital, 244 AJC Bose Road, Kolkata-700020 from eligible bonafide manufacturer/reputed company/authorized distributor/firms. The rate should be quoted inclusive all except GST.

Tender documents along with terms and conditions will be available in the departmental website. The interested firm may download from the website www.wbhealth.gov.in / www.ipgmer.gov.in between 26.11.2021 to 07.12.2021

1. Amount of EMD is Rs. **10,000/- (Rupees ten thousand only for each item, here no. of items are Two)**
2. Details Terms & Conditions of the Tender is attached herewith.
3. All sealed tenders along with necessary documents and enclosures and NIT documents will be submitted in the drop box which will be kept at the Office Chamber of the Medical Superintendent cum Vice Principal, IPGME&R-SSKM Hospital on all working days from 26.11.2021 to 07.12.2021 from 10 am to 5 pm (except Saturday from 10 am to 2 pm) and 10 am to 2 pm on 07.12.2021
4. The Tenders so received will be opened on 07.12.2021 at 4pm in the office Chamber of the Medical Superintendent cum Vice Principal, IPGME&R-SSKM Hospital 244 AJC Bose Road, Kolkata-700020
5. The Medical Superintendent cum Vice Principal, IPGME&R-SSKM Hospital reserves the right to extend the period of download and submission of tender documents, the date of opening of the tender, cancel or modify this tender notice partially or in a whole accept or reject any or all the tenders without assigning any reason thereof.

Medical Superintendent cum Vice Principal
IPGME&R-SSKM Hospital, Kol-20

Memo No: SSKM/MSVP /1351/1(8)

Dated: 23 /11/2021

Copy Forwarded for information and necessary action to:-

- 1) Director of Medical Education, Govt. of WB, Dept. of H&FW, Swasthya Bhavan, Kolkata-91.
- 2) Director of Health Services, Govt. of WB, Dept. of H&FW, Swasthya Bhavan, Kolkata- 700091
- 3) DDHS (Drugs & Procurement), Central Medical Store (CMS), Kolkata-14
- 4) MSVP, Calcutta Medical College & Hospital, Kolkata-73
- 5) MSVP, R. G. Kar Medical College & Hospital, Kolkata-4
- 6) MSVP, Nilratan Sarkar Medical College & Hospital, Kolkata - 14
- 7) MSVP, National Medical College & Hospital, Kolkata-14
- 8) Notice Board

Medical Superintendent cum Vice Principal
IPGME&R-SSKM Hospital, Kol-20

TERMS AND CONDITIONS

A. The Medical Superintendent cum Vice Principal, IPGME&R-SSKM Hospital reserves the right to withdraw or modify the tender notice in whole or in part prior to acceptance of the tender offer without assigning any reasons thereof.

B. The Medical Superintendent cum Vice Principal, IPGME&R-SSKM Hospital reserves the right to accept or reject any or all offers in whole or part prior to acceptance of the tender without assigning any reasons thereof.

C. Tender will be done in two bid system :

1. **Technical bid** – It shall include the documents as stated in **Annexure-I**, and **Annexure-II** need to be filled up by “Yes” or “No” and submitted the supporting documents accordingly.
2. **Financial bid** –It shall include the rate document offered in the given format in **Annexure –III**.

VALIDITY OF TENDER:

Validity of the lowest tender along with terms and conditions shall remain valid for 1 (One) year with effect from the acceptance of the rate. However validity of tender may be extended for further period on satisfactory performance by the successful bidder.

However the tender may be cancelled if any item for which tender is invited is included as CAT item by CMS.

GENERAL CONDITIONS:

1. All tenderer shall be financially sound, and must abide to keep uninterrupted supply of the item.
2. All tenderer should abide by the terms and conditions of this tender.
3. After scrutiny of the technical bids as in the Annexure I, the financial bid will be opened only for the technically successful bidder.

SUBMISSION OF TENDERS:

1. Tender will have to be submitted duly signed by the Tenderer / Authorized Signatory of a Firm.
2. Rate quoted shall be in figures in INR as well as in words.
3. The quoted rate must not exceed MRP in any way.
4. Rate should be quoted inclusive all except GST.
5. GST will be added extra as per applicable Govt. rate.
6. Technical Bid Form (Annexure-I and Annexure-II) with supporting documents should be kept & sealed in an envelope marked as Technical Bid Documents, similarly, Financial Bid Form (Annexure-III) should be kept in a sealed Envelope marked as Financial Bid Envelope. Both sealed envelope should be kept & sealed in a big envelope and to be addressed to The MSVP, IPGME&R-SSKM Hospital, Kolkata-20 subscribing the Tender Notice No & date along with the caption

AMOUNT OF EARNEST MONEY:

The amount of Earnest money **Rs. 10000/- (ten thousands only)** should be deposited though Demand Draft in favor of the Medical Superintendent cum Vice Principal, IPGMER-SSKM Hospital.

REFUND OF EARNEST MONEY:

The earnest money deposited with the tender shall be refunded to the

- i) Unsuccessful Tenderer:- On application for the same to the the Medical Superintendent cum Vice Principal, IPGME&R-SSKM Hospital after finalization of the tender.
- ii) Successful Tenderer:- On application for the same to the Medical Superintendent cum Vice Principal, IPGME&R-SSKM Hospital after expiry of contract period on satisfactory completion of the job / contract. No interest is payable on EMD.

FORFEITURE OF EARNEST MONEY:

- i) If the firm/Tenderer withdraws his/her offer after accepting the supply order/ work order
- ii) If the firm fails to execute the supply order/work order within stipulated day of completion regarding the acceptance of tender, written permission is to be taken from the the Medical Superintendent cum Vice Principal, IPGME&R-SSKM Hospital for extension of time if required. Allowing the further time shall be at the total discretion of under signed and his decision in this regard is to be treated as final.
- iii) Failing to deposit the security money as directed by the the Medical Superintendent cum Vice Principal, IPGME&R-SSKM Hospital Kolkata-20 within the period as stipulated.

SUBMISSION OF FALSE INFORMATION:

In case submission of any false and misleading information/misconduct and /or repeated unsatisfactory execution of contract, the Medical Superintendent cum Vice Principal, IPGME&R-SSKM Hospital reserves the right to impose penalty or to terminate the contract / work after giving 7 days notice.

ESSENTIAL DOCUMENTS: (Self attested legible photocopy)

1. Valid trade license/ Enlistment
2. Valid PAN card of bidder/Bidder Company
3. GST Registration Certificate
4. Last GST Return
5. Drug license (If applicable)
6. Manufacturer License (If applicable)
7. Import License (If applicable)
8. Credentials of same nature of supply/work in a govt. Hospital.
9. EMD as stated
10. NIT documents

RATE:

The rate should be quoted in Indian Rupees only as mentioned in the appropriate column. (Alternative offer will not be accepted).

SELECTION OF OFFERS:

- i) The decision of Tender Selection Committee in this respect will be final.
- ii) The lowest Tender will be accepted reserving the rights to reject the same by Tender Committee.
- iii) If any abnormally high or low rate is received in comparison to the prevailing market rates, the Tender will be rejected.

OPENING OF TENDER OFFERS:

The Tender offers shall be opened on the date and time as given in the tender notice. Each tendered himself or one authorized representative on his/their behalf may be present during the time of opening of the Tenders.

Handwritten signature and date: 23/11/21

Medical Superintendent cum Vice Principal
IPGME&R-SSKM Hospital, Kol-20

Technical Bid Form

To
The Medical Superintendent cum Vice Principal
IPGME&R-SSKM Hospital
244, A. J. C. Bose Road,
Kolkata – 700020

Tender Reference Memo No. & Date:

Sir,
I am submitting herewith the Technical Bid Documents as detailed here-in: Self attested legible photo copy.

| Sl No. | Particulars | Submitted (Please Tick) | | Page No. |
|--------|--|-------------------------|----|----------|
| | | Yes | No | |
| 1. | Valid trade license/ Enlistment | | | |
| 2. | Valid PAN card of bidder/Bidder Company | | | |
| 3. | GST Registration Certificate | | | |
| 4. | Last GST Return | | | |
| 5. | Drug license (If applicable) | | | |
| 6. | Manufacturer License (If applicable) | | | |
| 7. | Import License (If applicable) | | | |
| 8. | Credentials of same nature of supply/work in a govt. Hospital.(Preference will be given) | | | |
| 9. | EMD as stated | | | |
| 10. | NIT Documents | | | |

Details of EMD:

- a) Demand Draft No. :
b) Date :
c) Name of Bank/Branch :
d) Amount Rs. :

Name of the Bidder/Agency/Vendor/Manufacturer

Signature

Stamp:

Date:

- The rate quoted shall remain valid upto one year from the date of acceptance of the rate.
- I/We shall abide by all the terms & conditions as detailed in the tender notice.
- We understand that-
 - Tender Selection Committee can amend the scope & value of the contract bid under this project.
 - Tender Selection Committee reserves the right to reject any application without assigning any reason.

Name of the Farm/Agency:

Address:-

Mobile No.:-

Email:-

Date:

Signature of Bidder

Annexure- "II"

| SI No. | ITEM SPECIFICATION | YES | NO |
|--------|---|-----|----|
| | Mayfield Type Skull Clamp Set (containing-Mayfield Skull Clamp, Skull Pins Adult, Skull Pins Child) | | |
| 1 | It Streamlined body design and low profile single pin side facilitates greater exposure to the operative site | | |
| 2 | Unique swivel rocker arm mechanism permits greater flexibility in patients positioning | | |
| 3 | Exclusive design allows for both rocker arm pins to be inserted under direct pressure | | |
| 4 | Should have ISO and US FDA Certificate | | |
| 5 | Each unit/set consists of A. Mayfield Skull Clamp-1 No. B. Skull Pins Adult-1No. C. Skull Pins Child-1 No. | | |

| SI No. | ITEM SPECIFICATION | YES | NO |
|--------|--|-----|----|
| | Mayfield Type Base Unit with Horse Shoe Set (containing Mayfield Base Unit, Swivel Adaptor, Horse Shoe) | | |
| 1 | Mounting device which facilitates attachments of all Mayfield headrest components to the operating room table | | |
| 2 | Single locking lever provides both secure positioning and quick repositioning | | |
| 3 | New extended base tube allows for 18cm or 83% greater flexibility in lateral patients positioning | | |
| 4 | Easily adjust to fit most standard operating table | | |
| 5 | Should have ISO and US FDA Certificate | | |
| 6 | Each unit/set consists of A. Mayfield Base Unit-1No. B. Swivel Adaptor -1No. C. , Horse Shoe -1 No. | | |

Name of the Bidder / Agency

Signature

Stamp:

Date:

Financial Bid Form

To
 The Medical Superintendent cum Vice Principal
 IPGME&R-SSKM Hospital
 244, A. J. C. Bose Road,
 Kolkata – 700020

Tender Reference Memo No. & Date:

Sir,

I hereby quote the rate (Rate quoted shall remain valid upto one year from the date of acceptance of the rate.)

Rate should be quoted in this page only.

| SI No. | Set Name | Unit (including all) | Quoted Amount/unit without GST (Rate should be quoted including all except GST). GST will be as per Govt. rate |
|--------|----------|----------------------|--|
| 1. | | | |
| 2. | | | |
| | | | Total |

Name of the Bidder / Agency

Signature

Stamp:

Date: