

O/C



OFFICE OF THE PRINCIPAL
ID & BG HOSPITAL
GOVERNMENT OF WEST BENGAL
DEPARTMENT OF HEALTH AND FAMILY WELFARE
57, BELEGHATA MAIN ROAD, KOLKATA – 700010

Memo No.-IDBGH/2381

Date: 17.5.23

To
The DDHS (E&S)
Central Medical Store
Kolkata-14

Subject: Request for distribution of very slow moving medicines to other units.

Respected Sir,

Undersigned like to inform you that the following medicines are lying at our Medicine Store, having minimum scope of being utilized within the expiry date, at our end due to poor consumption of different units of this Institution.

In this connection, may I request your honour to take necessary action so that the same can be utilized in any other facility within the date of expiry to avoid loss of Govt. money.

Please take necessary action as early as possible.

SL, NO	ITEMS NAME	BATCH NO.	EXPIRY DATE	QUANTITY	REMARKS
1.	Haloperidol Inj. 5 mg./1ml. amp.	1321190	31/5/23	40 amps.	
2.	Methyl Prednisolone Inj. 500 mg./vial.	P1402	31/5/23.	78 vials.	Issue Voucher No:- 1619/EM/CMS(2021-2022) Date:- 02/01/22.

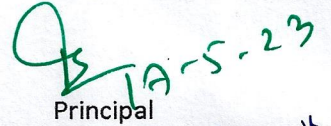
Thanking you

Memo No. IDBGH/2381/1(5)
Copy forwarded For Information to :-

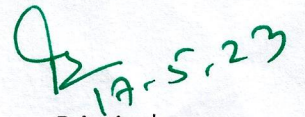
1. The Jt. Secretary, DE Branch, Swasthya Bhawan, Kol – 91
2. The M.S.V.P., I.D. & B.G. Hospital, Kol-10.
- 3.. H.O.D., Medicine, I.D. & B.G. Hospital, Kol-10
4. System Coordinator, IT Cell, TDE Branch, Swasthya Bhawan, Kol -91
5. Guard File

Dated:-

17.5.23


Principal

I.D & B.G Hospital, Kol - 10


Principal

I.D & B.G Hospital, Kol-10

Contact Person: Alok Santra, Pharmacist, (Mob. No:-9903028611).