



Government of West Bengal
Health and Family Welfare Department
Health Services (Medical Administration) Branch
Swasthya Bhawan
GN - 29, Sector - V, Salt Lake City, Kolkata - 700 091

No. HF/O/HS(MA)/717/HFW-25099/120/2022-MA SEC

Dated, Kolkata the 18th May, 2023


ORDER

The work distribution of Deputy CMOH, I, II, IV and DMCHO was issued previously vide this Department memo no. HF/O/HS(MA)/17/HFW-25099/120/2022-MA SEC dated 05/01/2023.

The work distribution is hereby modified further and annexed herewith.

The CMOHs are empowered to re-distribute the work among the deputy CMOHs with prior approval of DHS.

All concerned are being informed.

 : 18/5/2023

Principal Secretary

to the Government of West Bengal

No. HF/O/HS(MA)/717/HFW-25099/120/2022-MA SEC/1(18)

Dated, Kolkata the 18th May, 2023

Copy forwarded for information & necessary action to the:-

1. Principal Accountant General (A&E), Treasury Buildings, Kolkata - 700 001.
2. Accountant General (Audit), WB, Treasury Buildings, Kolkata - 700 001.
3. Accountant General (Local Bodies Audit), West Bengal, CGO Complex, Salt Lake City, Kolkata - 64.
4. Director of Health Services, Government of West Bengal.
5. Director of Medical Education, Government of West Bengal.
6. P. S. to M.I.C (H&FW)/ M.O.S (H&FW), Government of West Bengal.
7. Joint Director of Health Services (Personnel), West Bengal.
8. Deputy Director of Health Services (Admn), West Bengal.
9. Assistant Director of Health Services (Admn), West Bengal.
10. Chief Medical Officer of Health, _____ District, West Bengal.
11. Treasury Officer, _____ District, West Bengal.
12. P. S. to the Chief Secretary, Government of West Bengal.
13. _____
14. Sr. P. S. to the Secretary (H&FW) to the Government of West Bengal.
15. P. A. to Sr. Special Secretary, HS(MS) Branch of this Department..
16. Co-ordinator, IT Cell of this Department to post the order in the Official Website.
17. Office Copy.
18. Guard file.



Sr. Special Secretary

Government of West Bengal

Work Distribution of the Deputy CMOH

Work Distribution of Dy. CMOH-I

1. All infrastructure issues of CMOH
2. Vehicle and Mobile Medical Unit
3. Procurement of drug, equipment, consumable through SMIS
4. Local procurement / Non CAT procurement
5. Nodal Officer DPMU
6. Establishment Section.
7. Nodal Officer HR recruitment & HR Management
8. E-tender Inviting Authority
9. Nodal Officer legal matters
10. Nodal Officer Clinical Establishment
11. Rogi Sahayata Kendra
12. All IEC Matters
13. RTI issues
14. CMRO portal
15. National Quality Assurance programme, Sushree, Kayakalp
16. Nodal Officer of District Residency Programme
17. Programme Officer Hospital performance including KPI, HMIS
18. Nodal Officer of Anti Microbial Resistance
19. Any other activities assigned by the authorities from time to time

Work Distribution of Dy. CMOH-II

1. Program Officer/Nodal Officer for Communicable diseases under National Health Programmes including NLEP [excluding TB]
2. Programme Officer NPCB&VI
3. Nodal Officer Disaster Management & Climate change
4. Programme Officer Climate Change (NPCCCHH) Programme
5. Food Safety
6. Snake bite and Animal bite management
7. Certification for Physically disabled person
8. Any other activities assigned by the authorities from time to time

Work Distribution of Dy. CMOH-III

1. Programme Officer/Nodal Officer for following programmes
 - a. Maternal Health Programme related all activities , incl. VHND, ANC,PNC, Institutional delivery, Midwifery, Maternal Death Review
 - b. LaQshya, Labour Rooms (LDR + NBCC), MCH Hub, FRU, HDU/ICU-MH
 - c. JSY, JSSK, PMMVY (BMP), SUMAN
 - d. All FP Services - Sterilization -Female/Male, IUCD Insertion (PPIUCD and PAIUCD), Antara, FPIS, FPLMIS, World Population Day, CAC, including MTP Act
 - e. FW Store (all programme), Fund management of related programme
 - f. Implementation of RCH portal/ANMOL/ Matrimaa Portal
 - g. Dial 102 ambulance services and other JSSK ambulances services.
2. Coordinating Officer for all ASHA related activities including ASHA incentives.
3. Nodal Officer for NUHM
4. Any other activities assigned by the authorities from time to time.


Dy. CMOH-I

Work Distribution of Dy. CMOH-IV

1. Program Officer/Nodal officer for following programmes
 - a. Non-communicable disease under National Health Program excluding NPCB&VI
 - b. Oral Health Program
 - c. CPHC Programme
 - d. Nodal Officer Telemedicine and Swasthya Ingit
 - e. National Programme for Burn injury and Trauma Care, Road Safety
 - f. Blood Safety and Blood Disorders control programmes (Haemoglobinopathies)
 - g. National AIDS Control Programme
2. Dial 108 ambulances/trauma care ambulances
3. Any other activities assigned by the authorities from time to time

Work Distribution of DMCHO

1. Programme Officer/Nodal Officer for following Programmes
 - a. Child Health Programme related all activities- FBNC, HBNC&HBYC, FB-IMNCI, SAANS, Child Death Review
 - b. MusQan, NRC/ State Newborn Resource Centre, MAA incl. Lactation Management Centers
 - c. JSSK including RT (For Infant), Fund management of related programme (Incl. ASHA Incentive)
 - d. Universal Immunization Programme including AEFI surveillance, Mission Indradhanush, IPPI, Any other Vaccination incl. JJB & Homes children vaccination, etc
 - e. RBSK including DEIC, AFHC, MHS, , Peer Educator , School Health And Wellness program , WIFS
 - f. All Nutritional Programme: NDD, Vit. A Supplementation, IDFC, NIDDCP, Anaemia Mukh Bharat (non Pregnant Women)
 - g. PC&PNDT Act, ART, Surrogacy Act implementation
2. Gender Based violence & Medico Legal care for survivors victims of sexual violence
3. Any other activities assigned by the authorities from time to time


Date: 18/05/2023

Principal Secretary
to the Government of West Bengal