



Government of West Bengal  
Health and Family Welfare Department  
Health Service (Medical Administration) Branch  
Swasthya Bhawan  
GN - 29, Sector - V, Salt Lake City, Kolkata - 700 091

No. HF/O/HS(MA)/17/HFW-25099/120/2022-MA SEC

Dated, Kolkata the 05<sup>th</sup> January, 2023

ORDER

The undersigned is directed by order of the Governor to say that the Governor has been pleased to **create 28 (Twenty Eight) posts of Deputy Chief Medical Officer of Health IV** by **re-designation of 18 (Eighteen) posts of Zonal Leprosy Officer** and by **surrendering 10 (Ten) vacant posts of Assistant Chief Medical Officer of Health (MA)** under West Bengal Public Health and Administrative Services Cadre in West Bengal.

The charge is debitible under the existing head of account in respect of salaries of existing staff of same categories.

The aforesaid post will carry pay & allowances as admissible under the respective cadre rules and subsequent orders of this Govt.

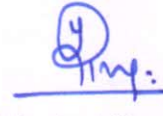
The recurring and non-recurring expenditure, if any, will be admissible as per existing norms after filling up of the posts sanctioned above.

The posts sanctioned for creation would have to be filled up as per extant recruitment rules in force and method of recruitment and transfer-posting in the respective cadre.

The order is issued with the concurrence of Finance Deptt. vide their U.O. No. Group P2/2022-2023/0596 dated 01/12/2022 read with U.O. No. Group P2/2022-2023/0629 dated 17/12/2022 and with the approval of Cabinet vide their No. 494 dated 22/12/2022.

Modified job chart of Deputy CMOH, I, II, IV and DMCHO is annexed herewith

All concerned are being informed.

 5/1/2023

Principal Secretary  
to the Government of West Bengal

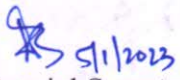
No. HF/O/HS(MA)/17/HFW-25099/120/2022-MA SEC/1(18)

Dated, Kolkata the 05<sup>th</sup> January, 2023

Copy forwarded for information & necessary action to the:-

1. Principal Accountant General (A&E), Treasury Buildings, Kolkata - 700 001.
2. Accountant General (Audit), WB, Treasury Buildings, Kolkata - 700 001.
3. Accountant General (Local Bodies Audit), West Bengal, CGO Complex, Salt Lake City, Kolkata - 64.

4. Director of Health Services, Government of West Bengal.
5. Director of Medical Education, Government of West Bengal.
6. P. S. to M.I.C (H&FW)/ M.O.S (H&FW), Government of West Bengal.
7. Joint Director of Health Services (Personnel), West Bengal.
8. Deputy Director of Health Services (Admn), West Bengal.
9. Assistant Director of Health Services (Admn), West Bengal.
10. Chief Medical Officer of Health, \_\_\_\_\_ District, West Bengal.
11. Treasury Officer, \_\_\_\_\_ District, West Bengal.
12. P. S. to the Chief Secretary, Government of West Bengal.
13. \_\_\_\_\_
14. Sr. P. S. to the Secretary (H&FW) to the Government of West Bengal.
15. P. A. to Sr. Special Secretary, HS(MS) Branch of this Department..
16. Co-ordinator, IT Cell of this Department to post the order in the Official Website.
17. Office Copy.
18. Guard file.

  
Sr. Special Secretary  
Government of West Bengal

## **Job chart of the Deputy CMOH**

### **Job chart of Dy. CMOH-I**

1. All infrastructure issues of CMOH
2. Vehicle and Mobile Medical Unit
3. Procurement of drug, equipment, consumable through SMIS
4. Local procurement / Non CAT procurement
5. Nodal Officer DPMU
6. Establishment Section.
7. Nodal Officer HR recruitment & HR Management
8. E-tender Inviting Authority
9. Nodal Officer legal matters
10. Nodal Officer Clinical Establishment
11. Rogi Sahayata Kendra
12. All IEC Matters
13. Any other activities assigned by the authorities from time to time

### **Job chart of Dy. CMOH-II**

1. Program Officer/Nodal Officer for following Programmes
  - a. Communicable diseases under National Health Programmes excluding NLEP
  - b. National Quality Assurance programme
2. Programme Officer Hospital performance including KPI, HMIS
3. Nodal Officer Sushree, Kayakalp
4. Nodal Officer Disaster Management
5. Programme Officer Climate Change (NPCCHH) Programme
6. Food Safety
7. Snake bite and Animal bite management
8. Any other activities assigned by the authorities from time to time

### **Job chart of Dy. CMOH-III**

1. Programme Officer/Nodal Officer for following programmes
  - a. Maternal Health Programme related all activities , incl. VHND, ANC,PNC, Institutional delivery, Midwifery, Maternal Death Review
  - b. LaQshya, Labour Rooms (LDR + NBCC), MCH Hub, FRU, HDU/ICU-MH
  - c. JSY, JSSK, PMMVY (BMP), SUMAN
  - d. All FP Services - Sterilization –Female/Male, IUCD Insertion (PPIUCD and PAIUCD), Antara, FPIS, FPLMIS, World Population Day, CAC
  - e. FW Store (all programme), Fund management of related programme
  - f. Implementation of RCH portal/ANMOL/ Matrimaa Portal
  - g. Dial 102 ambulance services and other JSSK ambulances services.
2. Coordinating Officer for all ASHA related activities including ASHA incentives.
3. Any other activities assigned by the authorities from time to time.


  
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### **Job chart of Dy. CMOH-IV**

1. Program Officer/Nodal officer for following programmes
  - a. Non-communicable disease under National Health Program
  - b. CPHC Programme
  - c. Nodal Officer Telemedicine and Swasthya Ingit
  - d. NUHM
  - e. National Leprosy Eradication Programme (NLEP)
  - f. National Pogramme for Burn injury and Trauma Care
  - g. Blood Services & Disorders control programmes
2. Dial 108 ambulances/trauma care ambulances
3. Any other activities assigned by the authorities from time to time

### **Job chart of DMCHO**

1. Programme Officer/Nodal Officer for following Programmes
  - a. Child Health Programme related all activities- FBNC, HBNC&HBYC, FB-IMNCI, SAANS, Child Death Review
  - b. MusQan, NRC/ State Newborn Resource Centre, MAA incl. Lactation Management Centers
  - c. JSSK including RT (For Infant), Fund management of related programme (Incl. ASHA Incentive)
  - d. Universal Immunization Programme including AEFI surveillance, Mission Indradhanush, IPPI, Any other Vaccination incl. JJB & Homes children vaccination, etc
  - e. RBSK including DEIC, AFHC, MHS, , Peer Educator , School Health And Wellness program , WIFS
  - f. All Nutritional Programme: NDD, Vit. A Supplementation, IDFC, NIDDCP, Anaemia Mukht Bharat (non Pregnant Women )
  - g. PC&PNDT Act, ART, Surrogacy Act implementation
2. Gender Based violence & Medico Legal care for survivors victims of sexual violence
3. Any other activities assigned by the authorities from time to time

 5/1/2023

Principal Secretary  
to the Government of West Bengal