

GOVERNMENT OF WEST BENGAL
DIRECTORATE OF HEALTH SERVICES
NURSING SECTION
SWASTHYA BHAWAN, WING-'A', 1ST FLOOR,
GN-29, SECTOR-V, SALT LAKE, KOLKATA- 700091.

No. HNG/7L-78-2022/ 997

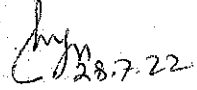
Date:28/.....7...../2022

To
The Medical Superintendent-cum-Vice Principal,
Calcutta National Medical College & Hospital,
24, Gorachand Road, Kolkata-14

Sub:- Regularisation of the period of absence w.e.f. w.e.f. 01.11.2019
to 01.10.2021 i.r.o. Tanuja Khatun, Staff Nurse, Grade II, Calcutta
National Medical College & Hospital, Kolkata

In reference to above, you are hereby requested to furnish the following
Statements/ documents in respect of Tanuja Khatun, Staff Nurse, Grade II:

- The exact period of absence during the period of her study of Post Basic B.Sc. (Nursing) course (2019-21) to be regularized. Corresponding Release Orders / Joining reports are to be produced.
- Valid documents from the concerned Nursing Training Institute regarding the date of Admission & the date of completion of her study of Post Basic B.Sc. (Nursing) course.
- Whether the incumbent has rendered any services at Govt. Hospital during her study period in order to obey the DHS, WB Order No. HNG/6D-52-97/Part-III/KW/426 & 470 dated 21.04.2020 & 20.05.2020 respectively or not. If yes, the period of rendering her services along with the corresponding Release Orders / Joining reports are also to be furnished.
- Details of the balance leave (E.L./ H.P.L.) at credit of the incumbent up to 31.12.2019 as on 01.11.2019.


Dy. Director of Health Services
(Nursing) Govt. of West Bengal

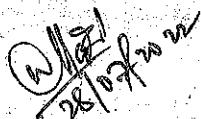
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Copy forwarded for information & necessary action to:

- The Nursing Superintendent, Calcutta National Medical College & Hospital, Kol-14.
- Tanuja Khatun, S/N, Gr-II, Calcutta National MC&H, Kolkata -14
- The IT Coordinator, Swasthya Bhawan, GN-29, Sector-V, Salt Lake, Kol-91 for web posting.
- Guard File/Office Copy.

Dy. Assistant Director of Health Services
(Nursing), West Bengal


28/07/22