

GOVERNMENT OF WEST BENGAL
DIRECTORATE OF HEALTH SERVICES
NURSING SECTION
SWASTHYA BHAWAN, WING-'A', 1ST FLOOR,
GN-29, SECTOR-V, SALT LAKE, KOLKATA- 700091.

No. HNG/7L-74-2022/978

Date: 25/07/2022

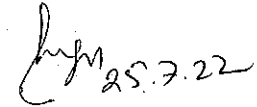
To
The Medical Superintendent-cum-Vice Principal,
IPGME&R-SSKM Hospl,
244, A.J.C. Bose Road, Kolkata-700020

Sub:- Regularisation of the period of absence w.e.f. 06.08.2021 to
16.02.2022(= 195 days) i.r.o. Paramita Upla, Staff Nurse, Grade
II, IPGME&R-SSKM Hospl., Kolkata

Ref:- Your Memo. No. SSKM/NE/2634 Dtd. 01.04.2022

In reference to above, you are hereby requested to furnish the following
Statements/ documents in respect of Paramita Upla, Staff Nurse, Grade II:

- 1) Prayer of the incumbent mentioning therein the reason of her long absence & the copy of joining report of Smt. Upla after the period of absence,
- 2) Leave balance (E.L & H.P.L.) of the incumbent as credited up to 31.12.2021 as on 05.08.2021 along with attested photocopies of leave entries in the Service Book of the incumbent,
- 3) Date of joining in Govt. service of the incumbent,
- 4) Details of the Disciplinary proceedings, if taken against the incumbent for such long absence,
- 5) Opinion of the local authority whether the period of absence is authorized or not. If authorized, copies of intimation letters need to be furnished.



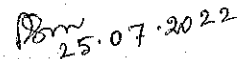
Dy. Director of Health Services
(Nursing) Govt. of West Bengal

No. HNG/7L-74-2022/978(4)

Date: 25/07/2022

Copy forwarded for information & necessary action to:

- 1) The Nursing Superintendent, IPGME&R-SSKM Hospl, Kol-20
- 2) Paramita Upla, Staff Nurse, Gr. -II, IPGME&R-SSKM Hospl, Kol-20
- 3) The IT Coordinator, Swasthya Bhawan, GN-29, Sector-V, Salt Lake, Kol-91 for web posting.
- 4) Guard File/Office Copy.



Dy. Assistant Director of Health Services
(Nursing), West Bengal

