

GOVERNMENT OF WEST BENGAL
DIRECTORATE OF HEALTH SERVICES
NURSING SECTION
SWASTHYA BHAWAN, WING-'A', 1ST FLOOR,
GN-29, SECTOR-V, SALT LAKE, KOLKATA- 700091.

No. HNG/7L-71-2022/ 920

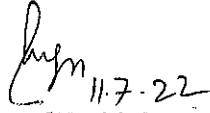
Date: 11/7/2022

To
The Block Medical Officer of Health,
Chandi Doulatabad BPHC, Bishnupur-I Block,
P.O.- Dakshin Gouripur, Dist.-South 24 Parganas.

Sub:- Regularisation of the period of absence w.e.f. 20.10.2018 to
10.07.2019 i.r.o. Smt. Seema Dutta, Staff Nurse, Gr II, presently
attached to Chandi Doulatabad BPHC, South 24 Parganas.

In reference to above, you are hereby requested to furnish the following
Statements/ documents in respect of Smt. Seema Dutta, Staff Nurse, Grade II:

- 1) Copy of joining report of Smt. Dutta after the period of absence;
- 2) Leave admissibility report i.e. detailed Leave Statement showing therein leaves (Earned Leave, Half Pay Leave) due at credit up to 31.12.2018 in respect of Smt. Dutta as on 19.10.2018. Attested photocopies of the leave entries in the Service Book of Smt. Seema Dutta, S/N, Gr-II are required to be produced ;
- 3) Date of joining in Govt. service of the incumbent;
- 4) Opinion of the local authority whether the period of absence is authorized or not. If authorized, copies of intimation letters need to be furnished.

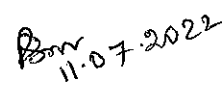

Dy. Director of Health Services
(Nursing) Govt. of West Bengal

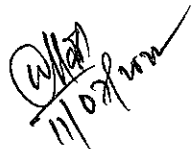
No. HNG/7L-71-2022/ 920 /1(4)

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Copy forwarded for information & necessary action to:

- 1) The Chief Medical Officer of Health, South 24 Parganas.
- 2) Smt. Seema Dutta, Staff Nurse, Gr. II, Chandi Doulatabad BPHC, South 24 Parganas.
- 3) The IT Coordinator, Swasthya Bhawan, GN-29, Sector-V, Salt Lake, Kol-91 for web posting.
- 4) Guard File/Office Copy.


Dy. Assistant Director of Health Services
(Nursing), West Bengal


11/07/2022