

Government of West Bengal
Directorate of Health Services
Nursing Section

Swasthya Bhawan , Wing-'A' , 1st Floor
GN-29, Sector-V, Salt-Lake City, Kolkata-700091

No.HNG/7L-60 -2022/ 779

Dated 13/6/2022

To

The Superintendent,
Siliguri District Hospital,
Ward-17, Hakim Para,
Siliguri, Darjeeling,
PIN: 734001

Sub: Regularization of Absence Period of Late Smt. Mukti Soren,
Staff Nurse, Gr.-II attached to your Institute.

Ref: Your memo no.537/Slg.DH/2022 dt.10.03.2022.

With reference to the aforesaid subject and reference no. you are requested to furnish the following information/documents to the undersigned :-

- 1) Mention exact absence period of Late Smt. Mukti Soren. It should be w.e.f. 04.11.2019 to 17.02.2022.
- 2) Leave Admissibility Report with detailed leave statement showing therein leaves (Earned Leave, Half Pay Leave, Child Care Leave etc.) due at credit in respect of Late Smt. Mukti Soren as on 03.11.2019 [up to 31.12.2019]. Attach authenticated photocopies of relevant leave calculation pages of the service book [Since joining in service].
- 3) Joining date in Govt. Service under WBNS with documentary evidence. Attach relevant service book page/s.
- 4) Date of Confirmation in Govt. Service with documentary evidence , if any. Attach relevant service book page/s.
- 5) Date of Birth of Late Smt. Soren with documentary evidence.
- 6) Birth Certificate/s of Child/Children of Late Smt. Soren.

Sign 13.6.22

Dy. Director of Health Services(Nursing)

Government of West Bengal

No.HNG/7L-60 -2022/ 779

1(5)

Dated 13/6/2022

Copy forwarded for information & necessary action to:

1. The Chief Medical Officer Health, Darjeeling, W.B.
2. The Nursing Superintendent, Siliguri District Hospital, Darjeeling , W.B.
3. Sri Dipankar Majumdar, Husband of Late Mukti Soren, Ex-S/N, Gr.-II, Siliguri District Hospital, Darjeeling, W.B.
4. The IT Coordinator, IT Cell, Swasthyabhawan, GN-29, Sector-V, Kolkata-91.
5. Office Copy/Guard File.

Sign 13.06.2022

Dy. Asstt. Director of Health Services(Nursing)

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