

GOVERNMENT OF WEST BENGAL  
DIRECTORATE OF HEALTH SERVICES  
NURSING SECTION  
SWASTHYA BHAWAN, WING-'A', 1<sup>ST</sup> FLOOR,  
GN-29, SECTOR-V, SALT LAKE, KOLKATA- 700091.

No. HNG/7L-37-2021/725

Date: 23/05/2023

To  
The Director,  
Bangur Institute of Neuroscience,  
52/1A, Sambhunath Pandit Street, Kolkata-25

Sub:- Regularisation of the period of absence in different spells less than 60 days each i.r.o. Smt. Puja Adhikary, Staff Nurse, Gr.-II, Bangur Institute of Neuroscience, Kol-25.

In reference to above, this is to you inform that Smt. Puja Adhikary, Staff Nurse, Gr.-II attached to Ramrikdas Haralalka Hospital(Annex of B.I.N.) was absent from her duties and availed leave from 11-04-2022 to 19-05-2022(39 days), 21-05-2022 to 17-07-2022(58 days), 19-07-2022 to 14-09-2022(58 days), 16-09-2022 to 10-11-2022(56 days), 12-11-2022 to 08-01-2023(58 days) and 10-01-2023 to 08-03-2023(58 days) on medical ground as her son had been suffering from severe convulsion owing to epilepsy and applied for granting her leave for that periods of absence.

Under the circumstance, you are requested to go through the Circular, issued by the DHS, WB vide No. HNG/7L-03-2020/821 dated 24.06.2022 & send the recommendation of the concerned Committee after thorough examination of all aspects whether the incumbent is entitled to avail 'Child Care Leave' in this absence period. It is pertinent to mention that as the total period of absence in each spell is less than 60 days, the matter of sanctioning the leave is under the purview of the local authority.

In view of the above, you are hereby requested to submit the latest report regarding the subject above to this end at your earliest convenience.

This may be treated as urgent.

*[Signature]* 22.5.23

Dy. Director of Health Services  
(Nursing) Govt. of West Bengal

No. HNG/7L-37-2021/725/1(5)

*[Signature]* 22.5.23  
Date: 23/05/2023

Copy forwarded for information & necessary action to:

- 1) The Superintendent, Ramrikdas Haralalka Hospital, Kol-25.
- 2) The Nursing Superintendent, Ramrikdas Haralalka Hospital, Kol-25.
- 3) Smt. Puja Adhikary, Staff Nurse, Gr.-II, Ramrikdas Haralalka Hospital, Kol-25.
- 4) The IT Coordinator, Swasthya Bhawan, GN-29, Sector-V, Salt Lake, Kol-91.
- 5) Guard File/Office Copy.

*[Signature]* 23.5.23

Dy. Assistant Director of Health Services  
(Nursing), Govt. of West Bengal