

GOVERNMENT OF WEST BENGAL
DIRECTORATE OF HEALTH SERVICES
NURSING SECTION
SWASTHYA BHAWAN, WING-'A', 1ST FLOOR,
GN-29, SECTOR-V, SALT LAKE, KOLKATA- 700091.

No. HNG/7L-55-2022/710

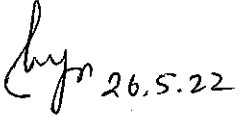
Date: 26/05/2022

To
The Medical Superintendent-cum-Vice Principal,
R.G. Kar Medical College & Hospital,
1, Khudiram Bose Sarani, Bidhan Sarani, Shyam Bazar,
Kolkata-700004

Sub:- Regularisation of the period of absence w.e.f. 20.11.2020 to
06.05.2022 i.r.o. Smt. Sarbani Shai, Staff Nurse, Gr-II, attached to
R.G.Kar Medical College & Hospital, Kolkata-4

In reference to above, you are hereby requested to furnish the following
Statements/ documents in respect of Smt. Sarbani Shai, Staff Nurse, Gr-II:

- 1) Date of joining in Govt. service of the incumbent with joining report ;
- 2) Leave admissibility report detailing the balance of Earned Leave, Half Pay Leave credited up to 31.12.2020 along with the status of Child Care Leave i.r.o. Smt. Shai as on 19.11.2020; Attested copies of leave entries in the Service Book of Smt. Sarbani Shai, Staff Nurse, Gr-II. are to be furnished ;
- 3) Opinion of the MSVP, R.G.Kar Medical College & Hospital whether the absence is authorized or not.



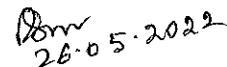
Dy. Director of Health Services
(Nursing) Govt. of West Bengal

No. HNG/7L-55-2022/710/1(4)

Date: 26/05/2022

Copy forwarded for information & necessary action to:

- 1) The Nursing Superintendent, R.G. Kar Medical College & Hospital, Kolkata
- 2) Smt. Sarbani Shai, Staff Nurse, Gr. II, R.G. Kar Medical College & Hospital, Kolkata
- 3) The IT Coordinator, Swasthya Bhawan, GN-29, Sector-V, Salt Lake, Kol-91 for web posting.
- 4) Guard File/Office Copy.



Dy. Assistant Director of Health Services
(Nursing), West Bengal

