

GOVERNMENT OF WEST BENGAL  
DIRECTORATE OF HEALTH SERVICES  
NURSING SECTION  
SWASTHYA BHAWAN, GN-29  
SECTOR-V, SALT LAKE CITY, KOLKATA-700091

Memo No. HNG/7M-10-2022/ 524

Dated: 27.4.22

To  
The MSVP,  
Rampurhat Govt. Medical College & Hospital,  
Rampurhat, Birbhum, PIN-731224.

Ref: Your memo No. RGMC&H 981 dated 24.03.2022

Inviting the above reference, you are requested to furnish following details regarding disbursement of full HRA to Smt. Soma Guchhait, Dy. Nursing Superintendent, Gr.I(i)b:

1. Full address of working stations of both spouses mentioning the nearest Railway Station/Bus Stand and the actual distance of the working place from the Railway Station/Bus Stand.
2. The original rent receipt/residential house property tax receipt (Xerox duly authenticated) on the both residences of the spouses.
3. Original certificates from the concerned Proadhan, in case of Gram Panchayet or from the concerned Councillor, in case of Municipality or Corporation/Notified area for proof of the separate living for attending of daily office.
4. The actual distance counted from the respective working stations of the working husband and wife.
5. Whether both of the spouses submit HRA declaration to the Head of the Institutions with all supporting documents twice in the year in the month of January and in the month of July of the year.

After receiving the above documents further action regarding disbursement of full HRA may be initiated.

*[Signature]* 27.4.22

Dy. Director of Health Services (Nursing)  
Govt. of West Bengal

Memo No. HNG/7M-10-2022/ 524/1(2)

*[Signature]*  
27-4-22

Dated: 27.4.22

Copy forwarded for information and necessary action to:

1. The Nursing Superintendent, Rampurhat Govt. Medical College & Hospital, Birbhum, 731224.
2. Smt. Soma Guchhait, Dy. Nursing Superintendent, Gr.I(i)b, Rampurhat Govt. Medical College & Hospital, Birbhum, PIN-731224.

*[Signature]*  
27/4/22

Asstt. Director of Health Services (Nursing)  
Govt. of West Bengal

*[Signature]*  
27-4-22