

Government of West Bengal  
Directorate of Health Services  
Nursing Section  
Swasthya Bhawan , Wing-'A' , 1<sup>st</sup> Floor  
GN-29, Sector-V, Salt Lake City, Kolkata-700091

No.HNG/16R-69-2022/ 512

Dated 25/4/2022

To


The Superintendent,  
Netaji Subhash Sanatorium,  
Kalyani, Nadia,  
PIN : 741251

Sub: Resignation of Ditipriya Das, Staff Nurse Gr.-II, attached to your Institute from the Department of Health & Family Welfare, W.B.

Ref: Your Memo. No: NSS/NAD/80 dt.18.04.2022

With reference to the aforesaid subject and reference no. you are requested to furnish us the following information/documents :-

- 1) Original Copy of T.R. Form No.-7 refunding last one month's Gross Salary [i.e. 18 days salary of April-2022(Rs.22,260/-) + Rest salary from March-2022 (Rs.14,840/-). If, no salary for the month of April-2022 is received by the incumbent, only Rs. 14,840/- is to be refunded then.
- 2) Certification by the Superintendent i) whether any disciplinary proceedings or vigilance case lying pending against the incumbent ii) whether any kind of loan/dues to be recovered from the incumbent iii) whether the incumbent has vacated govt. quarter / govt. residence ; if occupied and iv) whether there is any kind of leave pending to be regularised. Include a leave statement showing leave balance as on 18.04.2022.
- 3) Self declaration by the incumbent whether any disciplinary proceedings or vigilance case lying pending against her and whether any kind of loan/dues to be recovered from her. This declaration needs to be countersigned by the concerned DDO.
- 4) Last Pay Slip authenticated by the DDO.

 25.4.22

Dy. Director of Health Services(Nursing)


Govt. of West Bengal

No.HNG/16R-69-2022/ 512 /1(4)

Dated 25/4/2022

Copy forwarded for information & necessary action:

1. The Nursing Superintendent, Netaji Subhash Sanatorium, Kalyani, Nadia, PIN : 741251.
2. Ditipriya Das, S/N, Gr.-II, Netaji Subhash Sanatorium, Kalyani, Nadia, PIN : 741251.
3. The IT Coordinator, Swasthyabhawan, GN-29, Sector-V, Kolkata-91.
4. Office Copy/Guard File.

 M. Mandal . 25/4/22

Dy. Asstt. Director of Health Services(Nursing)

Govt. of West Bengal