

GOVERNMENT OF WEST BENGAL
DIRECTORATE OF HEALTH SERVICES
NURSING SECTION
SWASTHYA BHAWAN, WING-'A', 1ST FLOOR,
GN-29, SECTOR-V, SALT LAKE, KOLKATA- 700091.

No. HNG/7LS-02-2023/


Date: 22/02/2023

To
The Medical Superintendent-cum-Vice Principal
Medical College Hospital, Kolkata.
Kolkata-73

Sub:- Regularisation of the period of absence w.e.f. 16.09.2021 to 11.10.2022 (391 days) i.r.o. Smt. Sangita Khamrui, Staff Nurse, Gr.II. attached to Medical College Hospital, Kolkata.

In Reference to above, you are hereby requested to furnish the following Statements/Documents i.r.o. Smt. Sangita Khamrui, Staff Nurse, Gr.II.

- (i) Leave admissibility Report detailing there in up to date Leave Balance (Earned Leave/ Half Pay Leave) credited in favour of Smt. Khamrui up to 31.12.2021 as of 15.09.2021 along with the copies of leave entries in the Service Book of the incumbent.
- (ii) Opinion of the local authority whether the absence period is authorized or not. If authorized, the intimation from the incumbent submitted to the local authority time to time are to be furnished otherwise you are requested to issue Show Cause against the incumbent for her absence & send the report accordingly.



21.02.23
Dy. Director of Health Services (Nursing)
Govt. of West Bengal

No. HNG/7LS-02-2023/256/1(4)

Date: 22/02/2023

Copy forwarded for information & necessary action to:

- 1) The Nursing Superintendent, MC&Hospital, Kolkata-73
- 2) Smt. Sangita Khamrui, Staff Nurse, Gr.II, MC&Hospital, Kolkata-73
- 3) The IT Coordinator, Swasthya Bhawan, GN-29, Sector-V, Salt Lake, Kol-91 for web posting.
- 4) Guard File/Office Copy.


22.2.23.
Dy. Assistant Director of Health Services (Nursing),
Govt. of West Bengal


21/02/23