

GOVERNMENT OF WEST BENGAL
DIRECTORATE OF HEALTH SERVICES
NURSING SECTION
SWASTHYA BHAWAN, WING-'A', 1ST FLOOR,
GN-29, SECTOR-V, SALT LAKE, KOLKATA- 700091.

Memo. No. HNG/7L-58-2022/168


Date: 02/02/2023

To
The Medical Superintendent Cum-Vice Principal,
Chittaranjan Seva Sadan, College of Obstetrics, Gynecology & Child Hospital,
37, S.P. Mukherjee Road, Kolkata-26,

Sub:- Un-authorised absence from duties i.r.o. Smt. Ramandeep Kaur & Smt. Kongkona Naru, Staff Nurse, Gr II, attached to your hospital.

In reference to above, you are hereby requested to furnish the following documents:-

- 1) Leave Admissibility Report detailing therein the leave balance (E.L, H.P.L.) at her credit of the incumbent up to 30.06.2021 as of 08.04.2021, along with the attested photocopies of the leave entries in the S/ Book of the incumbent;
- 2) Status of Maternity Leave/Child Care Leave etc. as on date with supportive documents;
- 3) Any other remarks, if seems necessary.



02.02.23
Dy. Director of Health Services
(Nursing) Govt. of West Bengal

Memo. No. HNG/7L-58-2022/168/1(3)

Date: 02/02/2023

Copy forwarded for information & necessary action to:

- 1) The Nursing Superintendent, CSS, COGCH, Kolkata-26
- 2) Ramandeep Kaur , Staff Nurse, Gr II , CSS, COGCH, Kolkata-26
- 3) The IT Coordinator, Swasthya Bhawan, GN-29, Sector-V, Salt Lake, Kol-91 for web posting.


02/2/23
Dy. Assistant Director of Health Services
(Nursing), West Bengal


02/02/2023