

GOVERNMENT OF WEST BENGAL
DIRECTORATE OF HEALTH SERVICES
NURSING SECTION
SWASTHYA BHAWAN, WING-'A', 1ST FLOOR,
GN-29, SECTOR-V, SALT LAKE, KOLKATA- 700091.

No. HNG/16R-52-2021/1550

Date: 03/12/2021

To
The Medical Superintendent-cum-Vice Principal,
IPGME&R-SSKM Hospl,
244, A.J.C. Bose Road, Kolkata-700020

Sub:- "Prayer of Resignation" i.r.o. Smt. Plabanya Nandi, Staff Nurse,
Grade II, IPGME&R-SSKM Hospital., Kolkata

In reference to above, you are hereby requested to furnish the following
Statements/ documents in respect of Smt. Plabanya Nandi, Staff Nurse, Grade II:

- 1) Date of last working day & the date of actual resignation to be accepted,
- 2) Last salary drawn (Pay Slip) by the incumbent,
- 3) Refund of money through T R Challan, if salary already drawn for the last month,
- 4) Certification to the effect that no pending loan/dues is to be recovered from the incumbent; no Police case/Vigilance case/Disciplinary Proceedings is lying pending against the incumbent and no pending leave is to be settled,
- 5) Self Declaration to the effect that the incumbent has not taken any loan from the office in her name.
- 6) Any information regarding Examination/Interview/Test etc. in which the incumbent participated & or is going to participate for which NOC from the Department of Health & Family Welfare, W.B. is required to be obtained.

[Signature] 2.12.21

Dy. Director of Health Services
(Nursing) Govt. of West Bengal

No. HNG/16R-52-2021/1550/1(4)

Date: 03/12/2021

Copy forwarded for information & necessary action to:

- 1) The Nursing Superintendent, IPGME&R-SSKM Hospital, Kol-20
- 2) Smt. Plabanya Nandi, Staff Nurse, Grade II, IPGME&R-SSKM Hospital., Kol-20
- 3) The IT Coordinator, Swasthya Bhawan, GN-29, Sector-V, Salt Lake, Kol-91 for web posting.
- 4) Guard File/Office Copy.

[Signature] 02.12.2021

Dy. Assistant Director of Health Services
(Nursing), West Bengal

[Signature]
02/12/2021