

GOVERNMENT OF WEST BENGAL  
DIRECTORATE OF HEALTH SERVICES  
NURSING BRANCH  
SWASTHVA BHAWAN, WING- 'A', 1<sup>ST</sup> FLOOR  
GN-29, SECTOR- V, SALT LAKE CITY, KOLKATA- 700091.

No. HNG/6V-30-2021/1431

Dated, 28/10/2021

To  
The Chief Medical Officer of Health,  
Howrah-711101

**Sub:** Voluntary Retirement prayer i.r.o. Smt. Tapati  
Samanta HA(F)

**Ref:** Memo No. CMOH/2252 dt. 27.07.2021 of the  
CMOH, Howrah.

You are requested to furnish the following information/particulars regarding the incumbent to the office of the undersigned at an early date for taking further necessary action regarding the subject mentioned above:

1. Copy of Last Pay Slip in respect of Smt. Tapati Samanta, Health Assistant (Female) attached to Hazi S.T. Mullick BPHC, Sankrail, Howrah
  2. Copy of First Appointment order i.r.o. Smt. Tapati Samanta, Health Assistant (Female) attached to Hazi S.T. Mullick BPHC, Sankrail, Howrah.
  3. A certificate from local authority regarding 20(Twenty) years uninterrupted qualifying service rendered by Smt. Tapati Samanta, Health Assistant (Female) attached to Hazi S.T. Mullick BPHC, Sankrail, Howrah.
  4. Whether there is any disciplinary proceeding/vigilance case lying pending against Smt. Samanta, HA(F).
  5. Whether all kinds of leave have been sanctioned with latest Leave Statements in respect of Smt. Tapati Samanta, Health Assistant (Female) attached to Hazi S.T. Mullick BPHC, Sankrail, Howrah.
  6. Details of different places of posting with date of joining thereof and designation of incumbent concerned since her first entry into Govt. service.
  7. Asset declaration as stood on 01.01.2019, 01.01.2020, 01.01.2021 of Smt. Samanta.
  8. Original Service Book of Smt. Tapati Samanta, Health Assistant (Female) attached to Hazi S.T. Mullick BPHC, Sankrail, Howrah with recorded 20 years uninterrupted qualifying service certificate in it which is required in terms of Order No.6620-F dated 20<sup>th</sup> August.1981 of the Finance Department (Audit Branch).
- It may please be treated as urgent.

No. HNG/6V-26-2021/1431/103

*Schawal* 28/10/21  
Dy. Director of Health Services  
(Nursing) West Bengal.  
Dated, 28/10/2021

Copy forwarded for information and necessary action to:

- 1) The Block Medical Officer of Health, Hazi S.T. Mullick BPHC, Sankrail, Howrah, PIN -711313
- 2) Smt. Tapati Samanta, Health Assistant (Female) attached to Hazi S.T. Mullick BPHC, Sankrail, Howrah, PIN -711313
- 3) Guard File/Office Copy.

*Schawal* 28/10/2021  
Dy. Asstt Director of Health Of Services  
(Nursing) West Bengal.