

GOVERNMENT OF WEST BENGAL
DIRECTORATE OF HEALTH SERVICES
NURSING SECTION
SWASTHYA BHAWAN, WING-'A', 1ST FLOOR,
GN-29, SECTOR-V, SALT LAKE, KOLKATA-700091.

No. HNG/7L-124-2021/1390

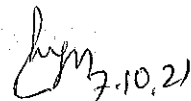
Date: 07/10/2021

To
The Medical Superintendent-cum-Vice Principal,
R.G.Kar Medical College & Hospital, Kolkata

Sub:- Regularisation of the period of absence w.e.f. 08.04.2021 to
26.09.2021 i.r.o. Suparna Giri, Staff Nurse, Grade II, R.G. Kar MCH.

In reference to above, you are hereby requested to furnish the following
Statements/ documents in respect of Smt. Suparna Giri, Staff Nurse, Grade II, R.G.Kar
MCH:

- 1) Dt. of Joining after the period of absence, Copy of joining report is to be furnished,
- 2) Leave admissibility report i.e. detailed Leave Statement showing therein leaves (Earned Leave, Half Pay Leave) due at credit in respect of Smt. Giri as on 07.04.2021,
- 3) Date of joining in Govt. service of the incumbent, Copy of joining report is to be furnished,
- 4) Opinion of the local authority whether the period of absence is authorized or not. If authorized, copies of intimation letters need to be furnished.

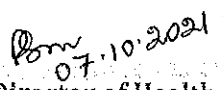

Dy. Director of Health Services
(Nursing) Govt. of West Bengal

No. HNG/7L-124-2021/1390/1(1)

Date: 07/10/2021

Copy forwarded for information & necessary action to:

- 1) The Nursing Superintendent, R.G. Kar Medical College & Hospital, Kolkata
- 2) Smt. Suparna Giri, SN- II, R.G. Kar Medical College & Hospital, Kolkata
- 3) The IT Coordinator, Swasthya Bhawan, GN-29, Sector-V, Salt Lake, Kol-91 for web posting.
- 4) Guard File/Office Copy.


Dy. Assistant Director of Health Services
(Nursing), West Bengal


16/10/21