

GOVERNMENT OF WEST BENGAL
DIRECTORATE OF HEALTH SERVICES
NURSING SECTION
SWASTHYA BHAWAN, WING-'A', 1ST FLOOR,
GN-29, SECTOR-V, SALT LAKE, KOLKATA- 700091.

No. HNG/16R-46-2021/1282

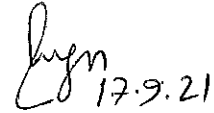
Date: 17/9/2021

To
Medical Superintendent cum Vice Principal,
Midnapore Medical College & Hospital, Paschim Medinipur

Sub:- Notice of Resignation from Govt Service i.r.o. Smt. Sanjukta
Dhara, Staff Nurse, Gr-II, Midnapore MCH, Paschim Medinipur .

In reference to subject above, you are hereby requested to furnish the following
Statements/ documents in connection with intimation for resignation from Smt.
Sanjukta Dhara, Staff Nurse, Midnapore MCH, Paschim Medinipur:-

- 1) Date of last working day & the proposed date of resignation to be accepted;
- 2) Last salary drawn (Pay Slip) by the incumbent, duly authenticated by the DDO, in
case of refunding last month's salary
- 3) Original copy of T R Challan (T.R. Form No.7), refunding last month's salary at
RBI, Kolkata, if already drawn by the incumbent.
- 4) Certification from the DDO to the effect that i) no pending loan/dues is to be
recovered from the incumbent; ii) no vigilance case/disciplinary proceedings is lying
pending against the incumbent; iii) the incumbent has already vacated the Govt.
quarter/ Govt. residence, occupied earlier and iv) no pending leave of the incumbent
is to be settled.
- 5) Self declaration from the incumbent, duly countersigned by the concerned DDO
whether any kind of loan/ dues is to be recovered and whether any vigilance
case/disciplinary proceedings is lying pending against him/her.

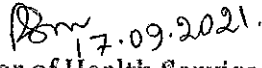

17.9.21
Dy. Director of Health Services
(Nursing) Govt. of West Bengal

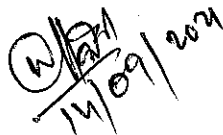
No. HNG/16R-46-2021/1282 | 1(3)

Date: 17/9/2021

Copy forwarded for information & necessary action to:

- 1) The Nursing Superintendent, Midnapore MCH, Paschim Medinipur ,
- 2) Smt. Sanjukta Dhara, Staff Nurse, Gr-II, Midnapore MCH, Paschim Medinipur.
- 3) Guard File/Office Copy.


17.09.2021
Dy. Assistant Director of Health Services
(Nursing), West Bengal


14/09/2021