



GOVERNMENT OF WEST BENGAL
HEALTH & FAMILY WELFARE DEPARTMENT
SWASTHYA BHAVAN, GN-29, SECTOR-V
HEALTH SERVICES (MEDICAL ADMINISTRATION) BRANCH
SALT LAKE, KOLKATA - 700091

No. HF/O/HS(MA)/1258/HFW-43011(11)/161/2021-ADMIN

Dated 24th August, 2021

From :

The Secretary (HS) to Govt. of West Bengal, Department of Health & Family Welfare,

To

1. The CMOH, All Districts including Health Districts,
2. The MSVP, All MCH and Teaching Hospitals,
3. The Superintendents, All Decentralized Hospitals/ Institutions,

**Subject: Uploading and Updating of information in respect of MOs/
Senior Resident of WBHS/WBPHAS in KNOW YOUR DOCTOR Portal**

Sir,

With reference to above subject, it is observed that:

1. Many Medical Officers of WBHS/ WBPHAS have not uploaded information in respect of their service particulars in KNOW YOUR DOCTOR (KYD) Portal till date at all.
2. Those who have uploaded their service particulars are not updating the same in regular way.
3. The Contractual Medical Officers on Indemnity Bond Obligation (Sr Resident) have not been uploading information in respect of their contractual service tenure particulars in KNOW YOUR DOCTOR Portal at all.

Hence you are requested to instruct all Medical Officers of WBHS/ WBPHAS and Contractual Medical Officers on Indemnity Bond Obligation (Sr Resident) placed at your institution/ under your control to upload and update the information in respect of their service particulars/ contractual service tenure particulars in KNOW YOUR DOCTOR (KYD) Portal within 7 (seven) days from issue of this letter.


You are further requested to monitor it personally so that the process is completed by 31.08.2021.

Sd/-
Secretary (HS)
to Government of West Bengal

No. HF/O/HS(MA)/1258/HFW-43011(11)/161/2021-ADMIN/1(5)
Dated 24th August, 2021

Copy forwarded for information please to:

1. The Director of Health Services, West Bengal, Swasthya Bhawan, Salt Lake, Kolkata 700091,
2. The Director of Medical Education, West Bengal, Swasthya Bhawan, Salt Lake, Kolkata 700091,
3. The PA to Secretary, Department of Health & Family Welfare,
4. _____
5. The System Co-ordinator, IT Cell for posting of one copy of this letter in Departmental Website,


Joint Secretary
to Government of West Bengal,