

GOVERNMENT OF WEST BENGAL  
DIRECTORATE OF HEALTH SERVICES  
NURSING BRANCH  
SWASTHYA BHAWAN, WING- 'A', 1<sup>ST</sup> FLOOR  
GN-29 SECTOR-V, SALT LAKE CITY, KOLKATA- 700091.

No. HNG/7L-51-2020/ 1223

Dated, 02.09.2021/2021

To  
The Block Medical Officer of Health  
Ghoshpur BPHC, Sandeshkhali-II  
Basirhat Health District  
PO- Ghoshpur  
North 24 Parganas  
PIN -743442

**Subj:** Regularization of Leave i. r. o. Smt. Namita Sarkar HA(F)  
attached to Ghoshpur B.P.H.C., Sandeshkhali -I, under  
Basirhat HD

**Ref:** Memo No. BHAT/HD/28 dated 07.01.2020 from  
CMOH, Basirhat Health District,

You are requested to furnish the following information/particulars regarding the incumbent to the office of the undersigned at an early date for taking further necessary action regarding the subject mentioned above:

1. Whether all kinds of leaves i.e. EL & HPL upto 31.10.1989 have been sanctioned with latest Leave Statements (Leave Admissibility Report ) in respect of Smt. Namita Sarkar, HA(F) attached to Ghoshpur B.P.H.C., Sandeshkhali -I, under Basirhat HD. This will be recorded in Original Service Book with proper attestation of the authority.
2. Original updated Service Book of Smt. Namita Sarkar, HA(F) attached to Ghoshpur BPHC., Sandeshkhali -I, under Basirhat HD,
- It may please be treated as urgent.

*Sachin* 2.9.21  
Dy. Director of Health Services  
(Nursing) West Bengal.

Dated, 02.09.2021

No. HNG/7L-51-2020/ 1223 /1(3)

Copy forwarded for information and necessary action to:

- 1) The Chief Medical Officer of Health, Basirhat Health District, PIN -743412 .
- 2) Smt. Namita Sarkar, HA(F) attached to Ghoshpur BPHC, Sandeshkhali -I, under Basirhat HD, PIN -743442 .
- 3) Guard File/Office Copy.

*BR*  
Dy. Asstt Director of Health Of Services  
(Nursing) West Bengal.