

GOVERNMENT OF WEST BENGAL  
DIRECTORATE OF HEALTH SERVICES  
NURSING SECTION  
SWASTHYA BHAWAN, WING-'A', 1<sup>ST</sup> FLOOR,  
GN-29, SECTOR-V, SALT LAKE, KOLKATA- 700091.

No. HNG/7L-113-2021/ 1183

Date: 18/8/2021

To  
The Chief Medical Officer of Health, Jhargram  
RO & Dist. - Jhargram, PIN-721507

Sub:- Regularization of the leave in respect of Smt. Payel Das, Staff Nurse  
attached to Gopiballavpur SSH.

Ref. No.:- Your Memo No. CMOH/JGM/2021/3233/1(3) dated 22.07.2021

In reference to above, you are hereby requested to furnish the following Statements/  
documents in respect of Smt. Payel Das, Staff Nurse attached to Gopiballavpur SSH.

- 1) Date of Entry in Govt. service i.r.o. Smt. Das.
- 2) Copies of Joining Report of Smt. Das after availing of long absence;
- 3) Copy of Birth Certificate of the Child;
- 4) Leave admissibility Report detailing there in Leave Balance (Earned Leave/ Half Pay Leave/ Child Care Leave etc ) credited in favour of Smt. Das as on 29.11.2020 .
- 5) Opinion of the local authority whether the absence period is authorised or not; If authorized, copies of intimation letters submitted by the incumbent time to time are to be furnished.
- 6) Sanctioned Order of Maternity Leave w.e.f. 02.06.2020 to 18.11.2020 i.r.o. Smt. Das.

*[Signature]* 18/8/21  
Dy. Director of Health Services  
(Nursing) Govt. of West Bengal

No. HNG/7L-113-2021/ 1183 | 1(3)

Date: 18/8/2021

Copy forwarded for information & necessary action to:

- 1) The Superintendent, Gopiballavpur SSH, Jhargram, PIN-721506
- 2) Smt. Payel Das, Staff Nurse, Gopiballavpur SSH, Jhargram-721506
- 3) The IT Coordinator, Swasthya Bhawan, GN-29, Sector-V, Salt Lake, Kol-91 for web posting.

*[Signature]* 18.08.2021  
Dy. Assistant Director of Health Services  
(Nursing), West Bengal

*[Signature]*  
18/08/21