

GOVERNMENT OF WEST BENGAL
DIRECTORATE OF HEALTH SERVICES
NURSING SECTION
SWASTHYA BHAWAN, WING-'A', 1ST FLOOR,
GN-29, SECTOR-V, SALT LAKE, KOLKATA-700091.

No. HNG/7L-10-2020/ 1176

Date: 17/8/2021

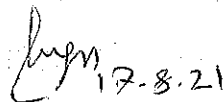
To
The Superintendent,
M. R. Bangur Hospital,
241 Dash Fran Sashmal Road, Tollygunge, Kolkata-700033

Sub:- Regularisation of the leave and salary of Smt. Supriya Das, Staff Nurse,
Grade II attached to your hospital.

Ref. No.:- Your Memo No, MRBH/1763 dated 21.10.2019

In reference to above, you are hereby requested to furnish the following Statements/
documents in respect of Smt. Supriya Das, Staff Nurse, Grade II attached to your hospital.

- 1) Actual period of absence in different place of posting and corresponding Joining Report thereof in respect of Smt. Das.
- 2) Documentary evidence whether Smt. Das has intimated the local authority during her absence period along with Medical Certificates etc produced by the incumbent & Opinion of the local authority whether the absence periods are authorised or not.
- 3) Detailed Leave Statement showing therein leaves (Earned Leave, Half Pay Leave etc.) balance at credit in respect of Smt. Das as on 28.10.2013.
- 4) Detailed description of Leave, already sanctioned by the local authority during the period from 29.10.2013 till date in favour of Smt. Das.
- 5) Sanctioned Order of Maternity Leave w.e.f. 08.08.2014 to 02.02.2015 i.r.o. Smt. Das.
- 6) Birth Certificate/s of her child/children, if applied for Child Care Leave
- 7) Original Service Book of Smt. Supriya Das, Staff Nurse, Gr-II, M.R. Bangur Hospital.

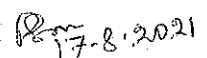

17-8-21
By, Director of Health Services
(Nursing) Govt. of West Bengal

No. HNG/7L-10-2020/ 1176 | 1(3)

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Copy forwarded for information & necessary action to:

- 1) The Chief Medical Officer of Health, South 24 Parganas.
- 2) Smt. Supriya Das, Staff Nurse, Gr-II, M.R. Bangur Hospital, Kol-33
- 3) The IT Coordinator, Swasthya Bhawan, GN-29, Sector-V, Salt Lake, Kol-91 for web posting.


17-8-2021
Assistant Director of Health Services
(Nursing), West Bengal


17/08/21