

Government of West Bengal
Directorate of Health Services
Nursing Section
Swasthya Bhawan, Wing-'A', 1st Floor
Gn-29, Sector-V, Salt Lake City, Kolkata-700091

No.HNG/16R-28-2021/1175

Dated17.8.....2021

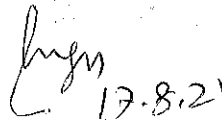
To

The Chief Medical Officer of Health,
Barasat, North 24 Parganas,
Kolkata-760124

Sub: Resignation of Kasturi Dey, Staff Nurse Gr.-II, attached to
North 24 Pgs District Hospital from the Department of
Health & Family Welfare, W.B.
Ref: CMOH(NPG)/545 dt.21.01.2021

With reference to the aforesaid subject and reference no. you are requested to furnish us the following information/documents :-

- 1) Original Copy of T.R. Form No.-7 refunding last one month's salary at RBI, Kolkata /Local Treasury, if drawn by the incumbent or one month's prior notice.
- 2) Certification by the CMOH, 24 Pgs(N) whether any disciplinary proceedings or vigilance case lying pending against the incumbent and whether any kind of loan/dues to be recovered from the incumbent.
- 3) Self declaration by the incumbent whether any disciplinary proceedings or vigilance case lying pending against her and whether any kind of loan/dues to be recovered from her. This declaration needs to be countersigned by the concerned DDO.
- 4) Leave Statement showing all kinds of leave of the incumbent sanctioned or to be sanctioned till last date of service.
- 5) Last Pay Slip authenticated by the DDO, in case of refunding last month's salary.
- 6) Certification by the CMOH, 24 Pgs(N) whether the incumbent has vacated govt. quarter / govt. residence , if occupied.
- 7) Appointment Order under WBNS Cadre from DHS, W.B. and relating Joining Report.
- 8) Mention exact resignation date from which the incumbent wish to resign.

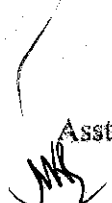

Dy. Director of Health Services(Nursing)
Govt. of West Bengal

Dated17.8.....2021

No.HNG/16R-28-2021/1175/1(5)

Copy forwarded for information & necessary action:

1. The Superintendent, North 24 Parganas District Hospital, Barasat, 24 Pgs(N), Kol-124.
2. The Nursing Superintendent, North 24 Parganas Dist. Hospital, Barasat, 24 Pgs(N), Kol-124.
3. Kasturi Dey, S/N, Gr.-II, North 24 Parganas District Hospital, Barasat, 24 Pgs(N), Kol-124.
4. The IT Coordinator, Swasthyabhawan, GN-29, Sector-V, Kolkata-91 for web posting.
5. Office Copy/Guard File.


Asstt. Director of Health Services(Nursing)
Govt. of West Bengal