

**Government of West Bengal**  
**Department of Health and Family Welfare**  
**Swasthya Bhawan, "A"-Wing, 3<sup>rd</sup> Floor,**  
**GN-29, Sector-V, Salt Lake City, Kolkata-700091**

Memo No. H/SFWB/120-01-2021/ 890

Dated: 09 /07/ 2021

**Sub :- Operating Covid Vaccination Center/Camp (CVC) / Outreach Vaccination under  
Non Government Initiative**

**Ref - Memo. No. 156/Secy/H&FW dated 26/06/2021**


The SOP for operating Covid Vaccination Center/ Camp(CVC) / Outreach Vaccination under Non Government Initiative was issued vide Memo No 156/Secy/H&FW dated 26/06/2021.

Now, it is observed that prayer for approval of Private Health Facilities, under Non Government initiative, to operate as a conduct outreach Covid vaccination session is submitted to the Local Health authorities within late hours and with a very short time interval before the scheduled vaccination programme.

Therefore, in continuation of the Memo No 156/Secy/H&FW dated 26/06/2021, all existing Pvt. CVCs planning to organize outreach Covid - 19 vaccination (WPCVC, NHCVC etc) should submit their application for approvals, with all relevant documents, to the Local / State Health authority (as the case may be) at least 72 hours prior to the proposed date of conducting such vaccination programme.

This would enable the Health authorities to take necessary action, as deemed necessary, for according approvals.

All concerned are informed for compliance please.

  
**DR. SAUMITRA MOHAN, IAS**  
**Mission Director (NHM) & Secretary**  
**Government of West Bengal**