

**Government of West Bengal**  
**Health & family Welfare Department**  
**Swasthya Bhawan, Block GN-29, Sector V**  
**Salt Lake City, Kolkata – 91**

**Memo No: HPH/10P-03/2018/550**

**Dated: 14.07.2020**

**To**

**The Principal, Medical College and Hospital, Kolkata / Murshidabad Medical College and Hospital**  
**The Chief Medical officer of Health (All District and Health District, West Bengal)**  
**The Superintendents (All Covid Hospitals, West Bengal)**  
**The Director / CEO / Medical superintendent (All Private COVID Hospitals, West Bengal)**

**Sub: Advisory on Case Management for COVID – 19 Patients**

The experts from the Protocol Monitoring Team as deputed by the Department of Health and Family Welfare, Government of West Bengal visited some COVID hospitals and noted certain anomalies in practice which need urgent rectification. On the basis of their observations, following recommendations are made :

1. Top-sheet, as provided by the Govt of WB, needs to be maintained for all patients.
2. SOFA/ qSOFA score should be practised for critical patients.
3. Cultures needs to be done routinely and before initiation and change of antibiotics.
4. Newer drugs which are described in protocol can be used but it is institution's responsibility to arrange those medicines for patients instead of giving the burden on the patient party.
5. Ventilation and management protocol should be displayed in ICU/ward.
6. Appropriate Oxygen prescription should be made regularly.
7. HFNC/NIV trial should be given before putting the patient on invasive ventilation
8. Awake prone ventilation should be practised more precisely.
9. Quick Response Team should be formed to tackle the emergency situation.

These recommendations, if properly practised, will improve patient outcome. During subsequent visits teams will specifically verify if these are being implemented.



**Director of Medical Education**  
**Government of West Bengal**



**Director of Health Services**  
**Government of West Bengal**

**Memo No: HPH/10P-03/2018/550 (7)/1**

**Dated: 14.07.2020**

Copy forwarded for kind information and necessary action:

1. The Mission Director, NHM, Department of Health & Family Welfare, Govt of West Bengal
2. The MSVP (All Medical Colleges)
3. The DDHS (Admin), Department of Health & Family Welfare, Govt of West Bengal (He is requested to inform the Clinical establishments).
4. DDHS (PH), Department of Health & Family Welfare, Govt of West Bengal
5. The Dy Chief Medical Officer of Health – II (All Districts and Health Districts)
6. The Senior PA to the Secretary, Department of Health & Family Welfare, Govt of West Bengal
7. Office Copy



**Director of Medical Education**  
**Government of West Bengal**



**Director of Health Services**  
**Government of West Bengal**