

Government of West Bengal

Health and Family Welfare Department

Memo- 63/Secy/H&FW/2021

Dated 27/04/2021

**ADVISORY: Admissions in Government Requisitioned Hospital Beds**

A good number of Covid beds have been requisitioned in different private hospitals across the State with a view to provide better patient care services to the citizens. To ensure the same, it is felt necessary that they should be a well-laid out guideline for admitting patient into such hospitals. Accordingly, it is hereby clarified that-

1. Medical Superintendents of all such requisitioned hospitals shall admit patients in government requisition beds on recommendation of the Admission Cell of Swasthya Bhavan or that of the concerned district.
2. Any patient admitted without recommendation of the concerned Admission Cell will be treated as a private patient.
3. Concerned Admission Cell will maintain a register for each requisitioned hospital which will be referred to before making payment of bills for treatment of patients for such requisitioned beds.
4. While admitting patients, priority shall be given to admitting patients to the dedicated Govt facility before referring patients to the private facility.
5. The decision to admit a patient to a Govt or private facility shall be taken by a Team of doctors manning the Admission Cell.
6. While taking a decision, the Admission Cell shall give due priority to the direction and recommendation as may come from the District Magistrate and CMOH of the district time to time.
7. Admission Cell shall make an informed decision keeping in mind the health condition of the patient and available healthcare facilities in a particular health facility.
8. No patient will be refused treatment as long as bed is available at the requisitioned hospital. In case of any emergency, patient must be stabilised first before transferring the patient to the any other medical facility.
9. Daily list of patients admitted under government requisitioned beds must be maintained by the respective admission cell.

All concerned to take necessary action accordingly.



Secretary, 28/04/2021

H&FW Department