

Government of West Bengal
Office of the Chief Medical Officer of Health
Purba Bardhaman

Memo No.: 687 /DH&FWS/II-1

Dated Purba Bardhaman, the 16th November, 2021

Engagement Notice

Applications are invited for engagement (on temporary basis and will not be extended beyond 31/03/2022) of the following posts at SPOKES of Purba Bardhaman district at Kalna SDH and Katwa SDH.

Name of the Post	No. of Post	Essential Qualifications	Remuneration (Per month)	Age Limit
Co-ordinator	Total-2 (Kalna & KatwaSDH)	1) Post Graduate Diploma / Degree in Health Care Management / Hospital Administration. 2) Proficiency in using MS-Office 3) At least 2 years working experience with Govt./Non Govt. Org.	Rs. 45,000/- Consolidated	Not exceeding 40 years and not less than 21 years as on 01/01/2021
Data Entry Operator	Total-2 (Kalna & KatwaSDH)	1) Graduate from any recognized university and have completed at least 1 year Diploma/ Certificate course in Computer Application from Govt. registered Institution. 2) Working knowledge of computers with operating knowledge of MS Word, MS Excel, MS Power Point, MS Access and Internet 3) Minimum 3 years experience in Govt. sector or 5 years experience in Pvt. Sector in data recording and data analysis.	Rs. 13,560/- Consolidated	

Essential qualification degree through Distant Learning Course or from any Open University will not be entertained.

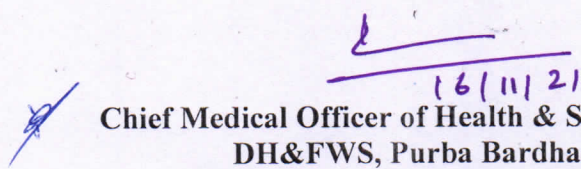
The engagement of the Co-ordinator and Data Entry Operator will be temporary in nature and will not be extended beyond 31/03/2022.

For the posts, desiring candidates will visit [www.wbhealth.gov.in./online recruitment to fill up online application. Last date to fill up the online application is on 30/11/2021.](http://www.wbhealth.gov.in/)

On the basis of on-line application data, a provisional list for original testimonial verification will be prepared. A notice for original testimonial verification along with the provisional list will be published with in 6th December'2021 in the website of purbabardhaman.nic.in and wbhealth.gov.in.

An application fee of Rs. 100/- (Rs.50/- for reserved categories) will be applicable, during checking and verification of online application form and original testimonial.

Only valid & short listed candidates (based on the marks obtained in academic qualification) will be called for Computer test and Interview.



16/11/21
Chief Medical Officer of Health & Secretary
DH&FWS, Purba Bardhaman

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Copy forwarded for information and taking necessary action to the:-

- 1) DIO, NIC, Burdwan with a requested to publish the Engagement notice in the website www.purbabardhaman.nic.in.
- 2) System Coordinator, IT Cell, Dept. of Health & Family Welfare, Swasthya Bhawan, Kolkata with a requested to publish the Engagement notice in the website www.wbhealth.gov.in.


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