



Government of West Bengal
Department of Health & Family Welfare
Office of the Principal
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Memo no. RKC/ 3462

Date: 23/8/21

Recruitment for the post of DATA ENTRY OPERATOR and MULTI-TASKING STAFF for the smooth functioning of VRDL at R.G.Kar MCH, Kolkata

In connection with the office memorandum no. R-15012/31/2020-HR-VRDL Dated 1st July 2021, Govt. of India, Ministry of Health & Family Welfare, Department of health research, application in sealed envelope with bio data and self attested copies of all qualifications and experience certificates along with two recent passport size photographs mentioning the post are invited from interested eligible candidates by 4 p.m. 26th august 2021 at the Dept. of Microbiology. After verification of the application(s) the shortlisted candidates will be intimated via email by 27th August 2021. The shortlisted candidates to appear in the Walk in interview on 28th august 2021 at 11 a.m. at Academic building, 2nd floor for the engagement of the following posts on purely contractual basis for a period of one year initially and renewable on subsequent year based on performance in the VRDL, R.G.Kar.

SL. NO	Name of Post	No. of Post	Qualification and Experience	Age as on 01.08.2021	Remuneration per month (Consolidated)
1.	Data Entry Operator	01	Essential: Graduate with knowledge of data entry work Desirable: Working Experience in Health care settings	Up to 45 Years	Rs. 20000/-
2.	Multi Tasking staff	01	Essential: High School (10+2) equivalent from a recognized board Desirable: Working Experience in Health care settings	Up to 45 Years	Rs. 18000/-

Terms and conditions:

1. The above-mentioned posts are purely temporary and renewable for subsequent years based on the performance/progress shown till closure of the project.
2. Selection will be made by Institute Level Recruitment Committee of the project.
3. Upper age limit is 45 years as on 01.08.2021.
4. Initially the contract will be valid up to one year from joining.
5. These are purely contractual post so that they will not have any claim whatsoever for regularization.
6. Performance will be assessed on a regular basis.
7. If the performance of the appointee is not satisfactory, appointment can be terminated in any time without any notice.
8. Candidates will have to submit an affidavit at the time of joining that they will accept all the general instructions & terms and conditions related to the post.
9. No TA/DA will be paid for attending the interview.
10. Registration time is 10 to 11 a.m. for shortlisted candidates appearing after 11 am will not be eligible for registration.
11. The decision of selection board will be final regarding selection of the candidates.

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Principal Investigator VRDL
RGKARMC, Kolkata

Principal Investigator
VRDL Project
Dept. of Microbiology
R.G.Kar Medical College & Hospital
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Principal, RGKARMC,
Kolkata

Principal
R.G.Kar Medical College
Kolkata