

# DISTRICT HEALTH & FAMILY WELFARE SAMITI PURBA MEDINIPUR DISTRICT

Registration No. – S/IL/10904 of 2002 – 2003

Tamluk, Purba Medinipur, PIN – 721636

Memo No. CMOH/Pbmd/DPMU/335

Date – 19<sup>th</sup> January, 2023

## ENGAGEMENT NOTICE - I

Applications are invited from eligible candidates for engagement to the post of different categories of staff (on contractual) under NHM / XVFC Programme and to be posted in different health unit in Purba Medinipur. It is also mentioned that the vacancy may vary. Details are given in the table below:–

Sl. No.	Programme Head	Name of post / Designation	No. of post	Age as on 01.01.2023	Essential Criteria	Desirable Criteria	Place of posting	Monthly consolidated Remuneration	Mode of selection
1	NMHP	Clinical Psychologist	2 (SC-1, UR-1)	Upto 40 Years	<p>Having a recognized qualification in Clinical Psychology from an Institution approved and recognized by Rehabilitation Council of India (RCI) constituted under section 3 of the RCI Act,1992.</p> <p>OR</p> <p>Having a Post Graduate degree in Psychology or Clinical Psychology or Medical and Social Psychology obtained after completion of a full time course of two years which includes supervised clinical training from any university recognized by the UGC established under the UGC Act, 1956 and approved and recognized by the Rehabilitation Council of India Act, 1992.</p> <p>Minimum 1 Year experience from any recognized institution.</p>	<p><b>General information :</b></p> <p>1.Contractual post – only permanent resident of W.B are eligible to apply. 2.Candidates working in Govt. organizations must route their application through proper channel if their departmental rules requires so and produce NOC at the time of interview. 3.If the aggregate mark after final selection is equal then preference is to be given to the candidate inter se-senior in age as on the 1<sup>st</sup> date of the year of publication of the advertisement.</p>	Anywhere in the district	Rs.30,000.00 / Month	Academic – 70, Experience– 15, Interview – 15
2	XV FC	Block Epidemiologist	1 (1-ST)	21 Years to 40 Years	<p>a) M.Sc in life Science / Epidemiology or BAMS/ BHMS / BUMS with MPH.</p> <p>b) Proficiency in advance MS Office</p>	<p>a) Ph. D / M. Phil</p> <p>b) Experience in Public Health</p>	In any BPHU of the district	Rs.35,000.00 / Month	Academic – 60, Experience –10, Computer – 20 (50% Qualifying marks), Interview – 10
3	XV FC	Block Public Health Manager	1 (1-ST)	21 Years to 40 Years	<p>a)B.Sc. in life Science with Post Graduate Degree / Diploma in Management</p> <p>b) Proficiency in advance MS Office</p>	<p>a) M.Sc in life Sciencel</p> <p>b) Experience in Public Health</p>	In any BPHU of the district	Rs.35,000/- / Month	Academic – 60, Experience –10, Computer – 20 (50% Qualifying marks), Interview – 10

Note: Essential Qualification degree through Distance Learning Course or any open university will not be entertained.

Continued to next page...

Sl. No.	Programme Head	Name of post / Designation	No. of post	Age as on 01.01.2023	Essential Criteria	Desirable Criteria	Place of posting	Monthly consolidated Remuneration	Mode of selection
4	XV FC	Block Data Manager	2 (1-SC, 1-ST)	21 Years to 40 Years	1. Graduate from any recognized university and have completed at least 1 year Diploma Course in Computer Application from Govt. Registered institution. 2. Working knowledge of computer with operating knowledge of MS Word, MS Excel, MS Power Point, MS Access and internet. 3. Minimum 3 years experience in Govt. Sector or 5 years experience in Private sector in data recording and data analysis.	NA	In any BPHU of the district	Rs.22,000/- / Month	Academic – 30, Computer – 70 (50% Qualifying marks)
5	NPHCE	Hospital Attendant	2 (1-SC, 1-UR)	19 Years to 40 Years	a) Madhyamik or Class X with at least 2 years working experience in a hospital.	x	District Hospital	Rs.10,000.00 / Month	Academic – 35, Experience – 10, Interview – 5
6	NPHCE	Sanitary attendant	2 (1-SC, 1-UR)	19 Years to 40 Years	a) Madhyamik or Class X with at least 2 years working experience in a hospital.	x	District Hospital	Rs.10,000/- / Month	Academic – 35, Experience – 10, Interview – 5
7	NPHCE	Multi Rehabilitation Worker	14 (SC-3, UR-7, ST-1, OBC-A-2, OBC-B -1)	21 Years to 40 Years	Bachelor degree in Physiotherapy with at least 2 years of working experience in a hospital	Master degree in Physiotherapy	RH / BPHC	Rs.18,000/- / Month	Academic – 35, Experience – 10, Interview – 5
8	PCPNDT	Programme Assistant	1 (1-UR)	40 Years	<u>Essential Qualification:</u> Graduate from any recognized university and have completed at least 1 year Diploma / Certificate course in computer application from Govt. registered institution. Working knowledge of computers with operating knowledge of MS Word, MS Excel, MS Power Point, MS Access and Internet. Having a minimum typing speed of 30 W.P.M <u>Essential Experience:</u> Minimum 3 years experience in Govt. Sector or 5 years experience in Private Sector in data recording and data analysis preferably having experience in handling of official correspondences.	x	District	Rs.22,000/- / Month	Academic – 30, Computer – 70

Note: Essential Qualification degree through Distance Learning Course or any open university will not be entertained.

Continued to next page...

## **General Instructions to the Candidates / Applicants:**

- A. **All Experience should be count after the completion of requisite qualification.**
- B. **Essential Qualification degree through Distance Learning Course or any open university will not be entertained.**
- C. Age relaxation will be given for the reserved candidates as per existing norms of the State Government.
- D. Applicants are requested to visit [purbamedinipur.gov.in](http://purbamedinipur.gov.in) / [www.wbhealth.gov.in](http://www.wbhealth.gov.in) at the URL "Recruitment" regularly for information/instruction issued from time to time.
- E. Application forms not properly filled in or incomplete Application forms are liable to be cancelled. If the application details submitted by the applicant differ with the original testimonials, that application shall be liable to be cancelled.
- F. If proper signature and photograph are not uploaded at the time of online application that application shall also be liable to be cancelled.
- G. The essential Qualifications mentioned are the minimum and mere possession of the same does not entitle the candidate to claim selection. All the essential qualification must have been completed within the last date of online application.
- H. Caste Certificate issued before the last date of application, by the competent authorities of West Bengal only will be accepted. In case of OBC candidates, category 'A' or 'B' must be mentioned specifically in the caste certificate; otherwise the caste certificate will not be accepted.
- I. In case of candidates with disabilities, Disability certificate issued before the last date of application, by the competent authorities of West Bengal will be accepted.
- J. Hard copy/ printed copy of the online registration form should be retained by all applicants for document verification purpose. Without registration form, no candidates will be entertained for original testimonials verification by the authority.
- K. **All marks must be calculated excluding marks of Additional Subject**, No rounding off of marks will be granted. Proportionate marking up to 2 decimal points will be considered.
- L. **Last date of registration and full submission of form : within 5 PM on or before 31<sup>st</sup> January, 2023.**
- M. The candidates, who are found ineligible at any step of the above mentioned mode of selection, will not be called for the subsequent stages.
- N. The decision of the competent authority regarding the recruitment is final.
- O. **Application fees in the from of Demand Draft / Bankers cheque of Rs. 100.00 for Unreserved categories of applicant and Rs. 50.00 for reserved categories of applicant to be submitted along with the application. The Demand Draft should be in favour of "District Health & Family Welfare Samiti, Purba Medinipur District" payable at Purba Medinipur OR Transfer the amount of Rs.100.00 / Rs.50.00 as the case may be to the Bank A/C No. – 0186012268866, PNB, Tamluk Branch, IFS Code – PUNB0018620.** The proof of payment of application fees should be attached with the application (in case of Hard copy of application) but in case of online application the proof should be uploaded during submission of application. Applications not accompanied by proof of payment of fees will be summarily rejected and no further claim will be entertained.
- P. Hard copy/print copy of the online registration form along with Demand Draft or Bankers cheque should be sent to the **Office of the Chief Medical Officer of Health, Purba Medinipur, Pin – 721636** within **31<sup>st</sup> January, 2023 up-to 5.00 PM** positively by hand / post OR **in case of online application, the proof of payment should be uploaded during submission of application.** No Application will be accepted without submission of the required Demand Draft / Bankers cheque / online payment of fees.
- Q. No TA/DA will be paid to the candidates for the selection test/interview.

**Candidates must Note:-**

1. **The above mentioned posts are purely contractual in nature with initial period up to 31.03.2023** (Likely to be extended on satisfactory performance & approval of Govt.).
2. The decision of the selection will be final and binding on the candidates.
3. The tenure of engagement may be renewed on the basis of satisfactory performance and approval of state authority.
4. It is also mentioned that the **eligible candidates will have to go through all stages of recruitment, if a candidate skips any stages, s/he will be disqualified immediately.**
5. The candidate who will apply through online should upload filled up **APPLICATION FORM** duly signed by the candidate along with all other related documents.
6. Duplicate application will be summarily rejected.
7. No documents will be considered to be added during verification except those for which candidate states "Applied for" in the application. Such candidates will be rejected if the specific document is not produced in original during verification.

The candidates may apply as per **FORMAT** annexed herewith on A4 size plain paper along with necessary supporting documents:

1. **One Self Attested Photograph** pasted on proper place of application format.
2. **Self Attested photocopies of –**
  - i) **Admit of Madhyamik / Equivalent (as proof of Age)**
  - ii) **Voter / ADHAAR Card (as proof of Address & Photo Identity)**
  - iii) **Caste Certificate (If any).**
  - iv) **All necessary Mark sheet of all educational qualification starting from Madhyamik/Equivalent.**
  - v) **Experience Certificate (Offer/Joining letter will not be considered) from appointing authority mentioning joining date, tenure & date of resignation/retirement (if applicable).**
  - vi) **NOC of Employer wherever applicable.**

The application by post / by hand / through link <https://sites.google.com/view/cmohpurbamedinipur/home> should reach to the Office of the CMOH & Secretary, District Health & Family Welfare Samiti, Purba Medinipur, Pin-721636 with mentioning "Application for the post of -----" **within 5 PM on or before 31<sup>st</sup> January, 2023 positively.** The applicants who will apply through online they need not submit hard copy of the application by post / hand. Any application received after 5 PM on 31<sup>st</sup> January, 2023 will summarily be rejected without assigning any reason. The selection committee will not be responsible for any delay in submission of the application due to internet problem, postal delay etc.

List of all eligible candidates along with details of Scheduled date for Written Test / Computer Test / Interview / Document verification will be published in the Notice Board of the Office of the CMOH, Purba Medinipur and also in the website in due time.



**CMOH & Secretary**  
**District Health & Family Welfare Samiti**  
**Purba Medinipur**

### Scale of Scoring for HR of Block Public Health unit

Sl.	Name of the position	Particulars	Max. Marks	Remarks
1	Block Epidemiologist	M.Sc. in Life Science/ Epidemiology OR BAMS/BHMS/BUMS with MPH	50	(Proportionate marking)
		Ph.D/ M.Phil.	10	(Additional marks)
		Experience in Public Health	10	@2 marks for each completed years of post qualification experience upto maximum of 5 years
		Computer test	20	<b>Qualifying Marks for Computer Test is 50%.</b>
		Interview	10	
		<b>Total</b>	<b>100</b>	

Sl.	Name of the position	Particulars	Max. Marks	Remarks
2	Block Public Health Manager	a) B.Sc. in Life Science	40	(Proportionate marking)
		Post Graduate Degree /Post Graduate Diploma	10	(Additional marks): PG Degree -10 / PG diploma - 5
		M.Sc. Life Science	10	(Additional Marks)
		Experience in Public Health	10	@2 marks for each completed years of post qualification experience upto maximum of 5 years
		Computer test	20	<b>Qualifying Marks for Computer Test is 50%.</b>
		Interview	10	
		<b>Total</b>	<b>100</b>	

4	Block Data Manager	Class X	5	Proportionate Marking (i.e % obtained in the exam.) Rounded off to 2 decimals
		Class XII	10	
		Graduation	15	
		Computer Test	70	<b>Qualifying Marks for Computer Test is 50%.</b>
		<b>Total</b>	<b>100</b>	

**Mode of selection:**

1. Candidates will be called for Computer Test and Interview on the basis of score of essential and desirable criteria.(wherever applicable)
2. Candidates qualified in computer test will be called for interview (wherever applicable)
3. Selection will be made on the basis of marks obtained in academic qualification, experience, computer test (wherever applicable) and interview (wherever applicable).

## Scale of Scoring for HR under NPHCE

Sl.	Name of the position	Particulars	Max.	Remarks		
2	Hospital Attendant	Class X	35	Proportionate marking i.e % of marks obtained in the exam *35/100 (Excluding marks of additional subjects)		
		Experience	10	<b>Length of experience</b>	<b>Govt.</b>	<b>Pvt.</b>
				5 Yrs and more	10	05
				4 Yrs and more but less than 5 Yrs	08	04
				3 Yrs and more but less than 4 Yrs	06	03
2 Yrs and more but less than 3 Yrs	04	02				
Interview	5					
Total	50					

Sl.	Name of the position	Particulars	Max.	Remarks		
3	Sanitary attendant	Class X	35	Proportionate marking i.e % of marks obtained in the exam *35/100 (Excluding marks of additional subjects)		
		Experience	10	<b>Length of experience</b>	<b>Govt.</b>	<b>Pvt.</b>
				5 Yrs and more	10	05
				4 Yrs and more but less than 5 Yrs	08	04
				3 Yrs and more but less than 4 Yrs	06	03
2 Yrs and more but less than 3 Yrs	04	02				
Interview	5					
Total	50					

Sl.	Name of the position	Particulars	Max. Marks	Remarks		
4	Multi Rehabilitation Worker	Class X	10	Proportionate marking i.e % of marks obtained in the exam *10/100 (Excluding marks of additional subjects)		
		Class XII	10			
		Bachelor degree in Physiotherapy	10	Proportionate marking		
		Master degree in Physiotherapy	5	Additional marks		
		Experience	10	<b>Length of experience</b>	<b>Govt.</b>	<b>Pvt.</b>
				5 Yrs and more	10	05
				4 Yrs and more but less than 5 Yrs	08	04
3 Yrs and more but less than 4 Yrs	06			03		
2 Yrs and more but less than 3 Yrs	04	02				
Interview	5					
Total	50					

**Mode of selection: Walk in Interview for all the above mentioned positions:**

Selection will be made on the basis of marks obtained in academic qualification, experience, and interview.

APPLICATION FORMAT

To,  
The CMOH & Secretary,  
District Health & Family Welfare Samiti,  
Purba Medinipur

**APPLICATION FOR THE POST OF \_\_\_\_\_**

---

Sir,

In response to your advertisement notice no. \_\_\_\_\_ Date \_\_\_\_\_ for the post of \_\_\_\_\_ Post Sl. No. \_\_\_\_\_, I prefer myself as a candidate. Details of my BIO-DATA is given

below:

1. Name (IN BLOCK LETTERS) :
2. Father's Name :
3. Husband's Name (for married female) :
4. Date of Birth (DD/MM/YYYY) :
5. Sex :
6. Marital Status :
7. Caste / Category (Put Tick Mark) : GEN  SC  ST  OBC-A  OBC-B  PH
8. Address (as mentioned in EPIC/ADHAAR) :
  
9. Mobile Number :
10. e-Mail ID :
11. Qualification Details :

Sl. No.	Qualification	Year of Passing	Board / University	Total Marks	Marks Obtained	Percentage
01	Madhyamik / Equivalent					
02	HS / Equivalent					
03	Graduation / Equivalent					
04	PG / Equivalent					
05	Others (give details)					

**\*For Madhyamik calculate marks obtained except additional marks. For HS calculate marks obtained as total of two compulsory languages and best three of rest subjects. For honours graduates calculate total marks & marks obtained only for Honours Subjects.**

**12. Computer Knowledge details** :

Sl. No.	Name of Institution	Year of Passing	Course Duration	Course Name & Modules Covered
01				
02				
03				

**13. Experience Details** :

Sl. No.	Details of employer (Organization Name & Address)	Joining Date	Working Tenure (In complete Years)	Designation & JOB DESCRIPTION
01				
02				
03				
04				
05				

**Declaration**

I do hereby declare that particulars furnished above are all correct.

Place :

Date :

\_\_\_\_\_  
Signature of Applicant