

WEST BENGAL STATE HEALTH & FAMILY WELFARE SAMITI

Registration No: S/IL/14448 of 2002-2003

Swasthya Bhawan 'B' Wing, 3rd Floor, GN-29, Sector-V, Salt Lake, Kolkata-700091

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Memo No: WB/STATEFMG/125/ 305

Date: 19.04.2022

NOTICE

[Refer Recruitment Notice No. SHFWS/2019/179, Dated : 12/02/2019 and SHFWS/2021/208, dated: 22-01-2021 for the position of **Accounts Manager** under **National Health Mission (NHM)**]

The candidates, as per enclosed list, for the position of **Accounts Manager** under **National Health Mission (NHM)**, are hereby requested to be present for original testimonials verification followed by written test. The candidates are hereby requested to bring their **original testimonials as listed below for verification purpose at "Muktodhara Hall" 5th Floor, Swasthya Sathi Building, Swasthya Bhawan Campus, GN 29, Salt Lake City, Sector-V, Kolkata-700091 as per date and time mentioned in the enclosed list (Annexure-A)**. Candidates are directed to submit the **self attested photocopies** of all those documents in the order listed below. The candidates should mention his/her online application ID number and date of verification in all the documents otherwise the application is liable to be cancelled. This is to further inform that candidates must be present as per schedule mentioned below and no third party will be allowed. **No change of date and time will be entertained under any circumstances.** The candidates who fail to turn up as per enclosed programme, he/she shall not be considered for selection.

Candidates will not be allowed to enter the verification hall without mask and beyond 15 minutes from the time of reporting.

The candidates must bring undernoted **original documents**, along with **one set of self attested photocopies** of the same, for verification and submission:

1. On-line application print-out.
2. Offline Challan-Samiti Copy.(If any)
3. Original photo identity proof (issued by any competent authority) of the candidate.
4. Proof of Address (Passport or Voter Card or AADHAAR Card or Pan Card or any other proof, issued by any competent authority) etc.
5. Age Proof Certificate (Madhyamik or equivalent examination **Admit / Certificate**).
6. All the mark sheets **(for all years / semesters)** and **course completion certificates** in support of essential qualification starting from secondary onwards.
7. All the post qualification experience certificates issued and stamped by the appropriate authority starting from oldest to latest.(Experience certificates must consist of Name of the post, Employer's Name, Employee's Name, Date of joining(DOJ) and Date of Leaving (DOL)/current date in case still continuing otherwise his/her experience will be treated as invalid. No offer of appointment /engagement will be treated as experience.)
8. In case of married female candidates - Marriage registration certificate.
9. Documents relating to Guardian's identity. (Guardian as mentioned in the online application).

Notes:

1. **Verification of testimonials does not entitle the candidate to claim to appear in the further steps of the process of final selection.**
2. **In case of failure to produce any of the above mentioned original documents at the time of verification, his/her application is liable to be cancelled.**
3. **The decision of the Competent Authority regarding the engagement is final.**

Encl: Annexure-A

Dr. Saumitra Mohan, IAS
Executive Director
WB SH & FW Samiti

**List of candidates called for Original testimonials verification & Written test for the position of
Accounts Manager under NHM**

Recruitment Notice No.: SHFWS/2019/179, Dated : 12-02-2019 and SHFWS/2021/208, dated: 22-01-2021

Venue: "Muktodhara Hall" 5th Floor, Swasthya Sathi Building, Swasthya Bhawan Campus, GN 29, Salt Lake City, Sector-V, Kolkata-700091

Date & Reporting time	Appl. ID	Appl. ID	Appl. ID	Appl. ID	Appl. ID	Appl. ID	Appl. ID	Appl. ID	Appl. ID	Appl. ID
28/04/2022 11:00 A.M.	138942	138948	138954	138964	138992	139000	139007	139102	139103	139146
	139151	139166	178663	178668	178796	178828	178835	178846	178907	178961
	179134	179234	179242	179449	179510	179636	179995	180021	180058	180430
	180521	180677	181041	181220	X	X	X	X	X	X



**Dr. Saumitra Mohan, IAS
Executive Director
WB SH FW Samiti**